

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must be prepared on a column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative numbers.

Name of smaller authority: GARWAY PARISH COUNCIL

County area (local councils and parish meetings only): HEREFORDSHIRE

Financial year ending 31 March 20xx

Prepared by (Name and Role): Mark Heame - Clerk/RFO

Date: 20/07/2020

	£	£
Balance per bank statements as at 31/3/20: account 1	24,671.0	

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Petty cash float (if applicable)

Less: any un-presented cheques as at 31/3/20 (enter these as negative numbers)

Add: any un-banked cash as at 31/3/20

Net balances as at 31/3/20 (Box 8)

24,671.0