

## GARWAY PARISH COUNCIL

### Minutes of an Extraordinary Parish Council Meeting held on Thursday 27<sup>th</sup> February 2020 at 19.00 in the Community Hall

**Present ...** Councillors: Tony Phillips (Chairman), Chris Strange and Rose Sparey.  
Ward Councillor Toni Fagan, Parish Clerk Mark Hearne and nine residents.

1. **Apologies for Absence...** Councillors Craig Hooper, Cara Campbell and Richard Sparey.
2. **Declarations of Interest & Dispensation**
  - 2.1 Councillors Chris Strange declared a DPI interest against Agenda item 4.1.
3. **Common**
  - 3.1 To approve a draft letter of thanks to financial supporters - Councillor Campbell has agreed to draft and circulate a proposed letter.
  - 3.2 To consider the arrangements for celebrating the transfer - There was agreement that a celebration should take place, but the details should be discussed at the next Parish Council meeting where it is hoped that more Councillors will be present.
  - 3.3 To consider measures for protecting the verges outside the public house – It was RESOLVED that the clerk to contact the lengthsman to acquire plastic bollards to be erected along the verges outside the public house and the Little Common.
  - 3.4 To establish a representative working group to consider the most appropriate governance model for the common – Following discussion it was RESOLVED that the clerk draft some Terms of Reference to set out the scope, aim and membership of the proposed working group. It was further RESOLVED that the clerk make contact with the County Land Agent (Helen Beale) to enlist her support and advice and also extend her an invitation to visit the common.
  - 3.5 To consider a request from a resident for approval to establish a water supply across the common – The Chairman advised the resident who was present at the meeting the proposal would require a deed of easement and suggested that they write formally to the clerk. One received, the clerk will submit the request to the land agent.
4. **Planning ...** Comments on applications to be determined by Herefordshire Council
  - 4.1 Planning Re-consultation – 194144 – Pen Y Fedw, Garway, Hereford, HR2 8RB – Proposed renovation and extension. As Councillor Strange declared a DPI against this planning application the Parish Council was no longer quorate and could not consider the proposals.
5. **Finance ...**
  - 5.2 It was RESOLVED to make the following payments
    - 5.2.1 Clerk’s salary (January and February 2020) as per employment contract
    - 5.2.2 PAYE (January and February 2020)- £181.20

5.2.3 Stationery - £32.83

5.2.4 Travel - £15.30

Meeting closed at 19.40 hrs

SIGNED ..... DATE .....