

# Minutes of Garway Parish Council Meeting

Tuesday 5th February 2019

at 7pm

held in Garway Community Hall

**Present:** Chairman Cllr Richard Sparey Vice Chairman Cllr Chris Strange & Cllr Cara Campbell

**In attendance:** Parish Clerk Kath Greenow & 4 Parishioners

## 1. Apologies for Absence

1.1 To receive and approve apologies for absence

Cllr Tony Phillips, Cllr Rose Sparey & Cllr Craig Hooper.

## 2. Declarations of Interest & Dispensations

To receive any declarations of interest or consider any written applications for dispensation

Chairman Cllr Richard Sparey & Cllr Cara Campbell declared a (DPI) Disclosable Pecuniary Interests on agenda items 8.1, 8.2 and 9.3 as they were charity trustees of Garway Community Hall.

## 3. Minutes

3.1 To approve and sign the minutes of the Parish Council Meeting on Monday 14<sup>th</sup> January 2019

It was **RESOLVED:** to approve and sign the minutes of the Parish Council Meeting on Monday 14<sup>th</sup> January 2019

3.1a To approve and sign the confidential minutes of the Parish Council meeting on Monday 14<sup>th</sup> January 2019.

It was **RESOLVED:** to approve and sign the confidential minutes of the Parish Council meeting on Monday 14<sup>th</sup> January 2019.

3.2 To approve and sign the confidential minutes of the Parish Council Meeting on Tuesday 22<sup>nd</sup> January 2019

It was **RESOLVED:** to approve and sign the confidential minutes of the Parish Council Meeting on Tuesday 22<sup>nd</sup> January 2019

## 4. Open Session

4.1 To receive report from Ward Councillor.  
No ward Cllrs Report

4.2 To receive views of residents on parish matters. (this agenda item is limited to a maximum of 10 minutes)

Matter raised by Parishioners:

Dog fouling and control of Dogs on the common and a request for dog fouling signs & litter bin  
The Chairman advised that this would be an agenda item at the next PC meeting. The clerk was asked to investigate appropriate dog signs and costings for litter bin and to bring a report to the next meeting

## **5.Lengthsman & P3**

To consider work to be carried out by Lengthsman

It was **RESOLVED:** that the length man carries out one maintenance day in February and one in March

## **6. Footpaths**

6.1. To consider work to be carried out on the footpaths by the lengthsman

Some work previously identified needs attending to by the Lengthsman. Clerk to contact the lengthsman to ask that the work is attended to.

## **7.Highways**

7.1 To consider road issues for reporting to Herefordshire Council

Litter along Broad Oak toward Garway needs attending to.

## **8. Garway Community Hall**

8.1 To consider a request from Garway Community Hall for use of the commons for a community fun day in August 2019

The agenda item was deferred to the next Meeting due to the Parish Council being non-quorate

8.2 To consider information from Garway Community Hall secretary relating to payments for hire of the hall for Parish Council Meetings.

The agenda item was deferred to the next Meeting due to the Parish Council being non-quorate.

## **9. Finance**

9.1 To note finance report the finance report was noted

9.2 To consider invoices/reimbursements & payments:

It was **RESOLVED:** to pay:

Clerks monthly salary as per schedule

HMRC-PAYE due £82.40

Terry Griffiths Lengthsman invoice TGC0533 £382.00+ vat TGC00644 £382.00 +vat

H Vaughn & Co Solicitors invoice £5500.000+vat

Clerks reimbursement for postage £ 13.05

9.3 To consider grant application from Garway Community Hall regarding legal costs for vesting of assets, including the old village hall and Community Centre of the Garway Village Hall Charity into newly created Garway Community Association

The agenda item was deferred to the next Meeting due to the Parish Council being non-quorate

9.4 To consider a grant application from Garway Parish Church regarding a repair of the churchyard Wall.

The Clerk advised only one quote had been submitted with the grant application, and two quotes were required.

The Clerk had circulated NALC L01-18 Financial Assistance to the Church to Cllrs prior to the meeting and advised Cllrs accordingly.

It was **RESOLVED:** that the application is deferred to the next Meeting.

## **10.Neighbourhood Plan**

10.1 To note drop in session dates as part of NDP regulation 14 consultation.

The first drop in event had taken place and 5 people attend. The next drop dates was noted as Saturday 2<sup>nd</sup> March 10-11.30 am.

## **11.Planning**

11.1 To note applications approved /refused by Herefordshire Council since last meeting - None

11.2 To consider planning applications for comment.

No applications for comment

## **12. Correspondence**

12.1 To consider parishioners concerns regarding letter from The Caravan Club relating to proposed certificated camps site at Newlands Farm (maximum of 5 caravans or motorhomes) contact the caravan. The matter was deferred to the next meeting and the Clerk was asked to contact the caravan club relating to the application made

12.2 To note Training Schedule from HALC and book places as appropriate. - Noted

## **13. Date of next Scheduled meeting TBC**

**The date of the next Parish Council meeting was noted as Monday 11<sup>th</sup> March at Garway Community Hall at 7pm**

## **14.Matters Relayed to the Clerk for Agenda of the next meeting (no discussion)**

None raised

Signed

Chairman Garway Parish Council

Dated