

Minutes of Garway Parish Council Meeting

Tuesday 6th November 2018

at 7pm

held in Garway Community Hall

Present: Chairman Cllr Richard Sparey, Vice Chairman Cllr Chris Strange & Cllr Tony Phillips.

In attendance: Parish Clerk Kath Greenow

1. Apologies for Absence

1.1 To receive and approve apologies for absence

Cllr Craig Hooper, Cllr Cara Campbell & Cllr Rose Sparey

2. Declarations of Interest & Dispensations

2.1 To receive any declarations of interest or consider any written applications for dispensation

The Chairman declared a DPI (Disclosable Pecuniary Interest) on agenda item 9.4 as he is a charity trustee of Garway Community Hall .

3. Minutes

3.1 To approve and sign the minutes of the Parish Council Meeting held on Monday 15th October 2018

It was **RESOLVED:** to agree and sign the minutes of the Parish Council meeting held on Monday 15th October 2018

4. Open Session

4.1 To receive report from Ward Councillor.

No ward Cllrs report

4.2 To receive views of residents on parish matters.

No parishioners present

5. Lengthsman & P3

5.1 To consider work to be carried out by Lengthsman

No further work identified as previously identified work is still to be carried out by the lengthsman

6. Footpaths

6.1. To consider work to be carried out on the footpaths by the lengthsman

No further work identified

7. Highways

7.1 To consider road issues for reporting to Herefordshire Council

The majority of pot hole in the parish have been attended to.

8. Village Hall

8.1 To receive a report on Garway Community Hall.

The Chairman reported that there would be an open meeting on the community Hall, which parishioners will be able to attend. A report on the community halls finances will be sent to the Parish Council by the treasurer of the community hall.

9. Finance

9.1 To note bank balance

Bank Balance noted as: £27353.66

9.2 To receive a budget report

The budget report as considered and noted, and was on track for the financial year

9.3 To approve invoices/reimbursements for payments:

It was **RESOLVED**: to approve reimbursement and payments to:

Clerk monthly salary as per schedule

Clerk reimbursement of postage £4.20

9.4 To consider a request from Garway Community Hall Management Committee for a donation for insurance for 18/19, £1,184.69.

Due the Parish Council being Non-quorate for the agenda item as the Chairman had declared a DP Interest the agenda item was deferred to the next Parish Council meeting

10. Neighbourhood Plan

10.1 To receive a report on the NDP and next steps on NDP process

The Clerk reported that Herefordshire Council NDP team had completed the amended SEA & HRA documents and these would be incorporated in to the NDP draft plan. the next steps were for the Parish Council to approve the draft NDP (once the revised SEA & HRA had been placed into the draft NDP) and progress to regulation 14 consultation .

11. Planning

11.1 To note applications approved /refused by Herefordshire Council since last meeting

None

12. Correspondence

12.1 HALC training schedule

HALC training noted

13. Date of next Scheduled meeting Tuesday 4th December at 7pm Garway Community Hall

It was **RESOLVED**: to change the date of the next Parish Council Meeting to 10th December, subject to the community hall being available

14. Matters Relayed to the Clerk for Agenda of the next meeting (no discussion)

Memorial bench in the parish

A resolution will be passed to exclude the public and press due to legal advice to be considered

A resolution was passed to exclude the public and press due to legal advice to be considered

15. Garway Commons

15.1 To receive and consider confidential legal information from The Parish Council's solicitor in relation to Garway Commons

Members considered the legal advice from their Solicitor and **RESOLVED** to follow that advice.

Signed *Olly Richard Sparey*

Chairman Garway Parish Council

Dated 10/12/ 2018