

Minutes of Garway Parish Council Meeting

Monday 10th December 2018

at 7pm

held in Garway Community Hall

Present: Chairman Cllr Richard Sparey, Vice Chairman Cllr Chris Strange & Cllr Tony Phillips Cllr Rose Sparey & Cllr Craig Hooper.

In attendance: Parish Clerk Kath Greenow, Ward Cllr David Harlow & 5 Parishioners

1. Apologies for Absence

1.1 To receive and approve apologies for absence

1 None received

2. Declarations of Interest & Dispensations

To receive any declarations of interest or consider any written applications for dispensation

Cllr Richard Sparey and Cllr Craig Hooper both declared a DPI (Disclosable Pecuniary Interest) on agenda items 8.2, 9.4 & 9.5.

Cllr Chris Strange declared a NDPI (Non-Disclosable Pecuniary interest) on agenda item 11.2

3. Minutes

3.1 To approve and sign the minutes of the Parish Council Meeting held on Monday 6th November 2018

It was **RESOLVED:** to agree and sign the minutes of the Parish Council Meeting held on Monday 6th November 2018

At this point in the meeting Cllr Rose Sparey left the room as she was attending a craft event in the café area of the village hall.

4. Open Session

4.1 To receive report from Ward Councillor.

The ward Cllr informed the Parish Council that planning application 172156

Erection of dwelling for agricultural manager at Hazelfield, Broad Oak Hereford had been refused by Herefordshire Council Planning Committee on 21/11/2018

4.2 To receive views of residents on parish matters. (this agenda item is limited to a maximum of 10 minutes)

Matters raised were:

- Concerns regarding recent planning application decisions and those still awaiting a decision.
- Ivy Cottage Outline planning permission given by Herefordshire Council Planning Committee and the lack of a site visit via the planning committee prior the planning committee meeting taking place Concerns were raised concerning the reserved matters relating to the outline planning permission granted, these being the drainage report that has been compiled. Parishioners and

the Parish Council raised concerns as outlined in their comments to the application relating to the draining, which it is considered have been dismissed and taken into consideration when the application was made.

The ward Cllr was asked to speak to the planning officer dealing with the reserved matters concerning the drainage issues / concerns that both The Parish Council and parishioners have previously raised.

5.Lengthsman & P3

5.1 To consider work to be carried out by Lengthsman

It was **RESOLVED:** that the lengthsman carry out 2 maintenance days (Dec & Jan) Grit bins to be checked by the lengthsman and report back to the Clerk to advise if they need filling etc.

6. Footpaths

6.1. To consider work to be carried out on the footpaths by the lengthsman

Footpath at Sandhouse still needs resolving, and the lengthsman would be asked to attend to the matter if it was within his remit to do so.

7.Highways

7.1 To consider road issues for reporting to Herefordshire Council

Pot holes have been filled in the parish, however it is the Parish Council's view that they have not been filled to a satisfactory standard. Some filled pot holes have reopened due to the recent wet weather. Cllrs raised concerns relating to erosion of the common & the roadside edge caused by road vehicles. The Clerk was asked to seek advice from Herefordshire Council as to how to deal with the problem.

This would be placed on the next PC meeting agenda.

8.Village Hall

8.1 To receive a report on Garway Community Hall

The Chairman reported that there had been an open meeting on 30/11/2018.

An application for leader funding will be submitted shortly and a meeting is scheduled to take place between the big lottery and the village hall management committee.

Chairman Cllr Richard Sparey and Cllr Craig Hooper left the room having declared a DPI

Cllr Rose Sparey re-entered the room

The Vice Chairman Cllr Chris Strange took the Chair due to the Chairman leaving the room.

At this point in the meeting the Chairman brought forward agenda items 9.4 and 9.5 which would be considered after agenda item 8.2

8.2 To consider a request from Garway Community Hall committee for use of the commons for an outdoor event

It was **RESOLVD:** to allow use of the commons by Garway Village Hall Committee for an outdoor event, subject to the Village Hall Committee submitting insurance cover documentation for the event and a risk assessment of the event to the Parish Clerk prior to the event taking place on 1st August 2019. It was understood that parking provision for the event was being looked into by the Village Hall Committee.

9.4 To consider a request from Garway Community Hall Management Committee for a donation for insurance for 18/19, £1,184.69.

It was **RESOLVED**: to donate £500.00 towards the cost of Garway Community Hall insurance for 2018/19.

9.5 To consider a donation toward internet connection at Garway Community Hall

It was **RESOLVED**: to defer a decision regarding a donation towards internet connection at Garway Community Hall as more information was required and the Parish Council felt the village hall committee should seek grant funding from other bodies.

The Chairman Cllr Richard Sparey & Cllr Craig Hooper re-entered the room

Cllr Rose Sparey left the room

The Chairman Cllr Richard Sparey re took the chair

9. Grants Policy

9.1 To consider a Parish Council grants policy

It was **RESOLVED**: to adopt the grants policy

9. Finance

9.1 To note bank balance

The bank balance was noted as £30283.44

9.2 To consider draft budget for 2019/20 and set precept for 2019/2020

Deferred to January Meeting

9.3 To approve invoices/reimbursements for payments:

It was **RESOLVED**: to pay the following:

Clerk monthly salary as per schedule

Clerk reimbursement of postage £6.06

Clerks mileage (April – December 2018) £86.40

Monmouthshire Council – Grass cutting commons £886.98+ vat

A4 Office Products £44.01 +vat

Kirkwells invoice re NDP =£ 630.00+ vat

HALC Invoice Website hosting & domain name £100.00+vat

10. Neighbourhood Plan

10.1 To consider draft NDP

It was **RESOLVED**: that the Clerk sends to Kirkwells the emailed comments from members of the NDP working group.

It was **RESOLVED**: to approve the final draft of the NDP.

10.2 To consider regulation 14 statutory consultation & dates for 6-week consultation

The Clerk had sought advice from Kirkwells on the regulation 14 consultation period. The advice given was that if the Parish Council wanted to consult over Christmas then this would need to be a minimum of 8 weeks not 6-week consultation. The Clerk advised to undertake an 8-week statutory consultation as advised by Kirkwells.

It was **RESOLVED**: to progress to regulation 14 and carry out a 6-week statutory consultation not an 8-week consultation. The statutory consultation would start on 19/12/2018 for 6 weeks. information to go on the Parish Council website, on noticeboards in the parish along with a flyer to parishioners

10.3 To consider drop in locations and dates

It was **RESOLVED**: that 2 drop in sessions would take place. The Clerk would be advised of the dates and times by Cllr Craig Hooper.

11.Planning

11.1 To note applications approved /refused by Herefordshire Council since last meeting
Refusal of planning permission Noted for 172156 -Erection of dwelling for agricultural manager at Hazelfield, Broad Oak Hereford

11.2 To note planning consultation: 184288 The Haskell's Broad Oak Herefordshire

Description: Proposed change of use of agricultural building to a dwelling house (The application is for prior approval determination for a change of use as such the new legislation doesn't require the PC to respond to the communication)

Noted

11.3 To consider commenting on planning consultation:183951: 4 Southall Close Broad Oak Herefordshire

Description: Proposed erection of two detached dwellings and new vehicular access.

It was **RESOLVED**: to OBJECT to the application and to submit the following comments: as the access is of concern under highway safety-. Core strategy policy MT1.

The Parish Council concur with Natural England's comments which say:

"We consider that without appropriate mitigation the application would:

- have an adverse effect on the integrity of River Wye Special Area of Conservation
- damage or destroy the interest features for which River Wye / Lugg Site of Special Scientific Interest has been notified.

11.4 To consider commenting on P184321/XA2 Approval of reserved matters by condition land to the north of Ivy Cottage Garway Herefordshire

The Parish Council hadn't been consulted on the Approval of reserved matters.

The Parish Council have asked the ward Cllr to raise their concerns that they had already made in relation to the drainage for this application earlier in the meeting.

12. Correspondence

12.1 To consider correspondence from member of the public regarding Garway Hill

It was **RESOLVED**: not to allow the member of the public to park on Garway Common

12.2 To note correspondence from Balfour Beatty regarding extension of 30 mph limit either end of Garway and to introduce 30 mph limit on all four arms of the crossroads at Broad Oak. Works programmed for week commencing 3/12/2018 Noted

13. Date of next Scheduled meeting Monday 14th January 2019 at 7pm Garway Community Hall

14.Matters Relayed to the Clerk for Agenda of the next meeting (no discussion)

Budget & Precept 2019/20

A resolution will be passed to exclude the public and press due to legal advice to be considered and employment matters

A resolution was passed to exclude the public and press due to legal advice to be considered and employment matters

15.Garway Commons

15.1 To receive and consider confidential legal information from The Parish Council's solicitor in relation to Garway Commons

Members considered the legal advice from their Solicitor and **RESOLVED** to follow that advice.

16. Employment matters -Clerks appraisal -Deferred to January meeting

Signed *Cllr Richard Sparey*

Chairman Garway Parish Council

Dated 14/01/2019