

Minutes of Garway Parish Council Meeting

Monday 15th October 2018

at 7pm

held in Garway Community Hall

Present: Chairman Cllr Richard Sparey, Vice Chairman Cllr Chris Strange, Cllr Cara Campbell, Cllr Tony Phillips & Cllr Rose Sparey

In attendance

Parish Clerk Kath Greenow. Ward Cllr David Harlow & 2 members of the public

1. Apologies for Absence

1.1 To receive and approve apologies for absence

Apologies were accepted from Cllr Craig Hooper

2. Declarations of Interest & Dispensations

2.1 To receive any declarations of interest or consider any written applications for dispensation

None declared

3. Minutes

3.1 To approve and sign the minutes of the Parish Council Meeting held on Tuesday 4th September 2018
It was **RESOLVED:** to agree and sign the minutes of the Parish Council Meeting held on Tuesday 4th September 2018

4.1 To receive report from Ward Councillor.

The ward Cllrs report had been circulated to Cllrs and was noted.

Cllrs raised concerns with the ward Cllr concerning the recent planning committee meeting on Ivy Cottage and asked why no site visit had taken place by the planning committee. The Parish Council felt that given the size of the development and the issues raised by residents and the Parish Council a site visit should have taken place.

4.2 To receive views of residents on parish matters.

A Parishioner gave a verbal report on the Garway Hill Commoners Association which was noted.

The way in which potholes were fixed was also raised, it was felt that potholes & roadside edges that the velocity patching machine had filled in the parish were not of a good standard.

At this point in the meeting the Chairman brought forward agenda items 9&10

9. Village Hall

9.1 To receive a report on Garway Community Hall

A report was given by village hall representatives of the Parish Council. Financial issues have been uncovered and these are being attended to by the new management committee. A meeting will be taking place with The Big Lottery & Charity Commission shortly in relation to issues uncovered by the new committee. The report was noted.

10. Garway Community fun day

10.1 To consider a community fun day

Discussion took place regarding a community fun day in the parish next year. Discussions would need to take place with the Garway community hall management committee, Garway Primary school and other community groups in the parish to see if they would be interested taking part as part of the fun day.

It was **RESOLVED**: to set up a Parish Council steering group in the new year regarding organising a community fun day.

5.Lengthsman & P3

5.1 To consider work to be carried out by Lengthsman

No further work identified. The work identified at the last meeting has not been carried out yet.

6. Footpaths

6.1 To consider issues relating to incorrect information posted on Garway Community Website relating to the parish footpaths.

It was **RESOLVED**: that the Clerk writes to the administrator of Garway Community Website to ask them to remove the incorrect information posted relating to the parish footpaths.

6.2. To consider work to be carried out on the footpaths by the lengthsman

No further work identified

7.Highways

7.1 To consider road issues for reporting to Herefordshire Council

Large potholes in need of repair along Domains Pitch. The Clerk was asked to contact the locality steward to ask when these will be attended to.

8.Garway Community website

8.1 To consider writing to the website administrator concerning information posted on the website relating to The Parish Council

The Clerk raised concerns concerning Parish Council information on Garway Community website.

The Chairman would check what information was on relating to the PC and report back at the next meeting.

11. Finance

11.1 To note bank balance noted as £31151.14

11.2 To note conclusion of external audit for 2017/18

The conclusion of the external audit was noted, and the Clerk reported that this had been placed on the Parish Council website as required

11.3 To approve invoices/reimbursements for payments:

It was **RESOLVED**: to pay the following invoices/reimbursements

Clerk monthly salary September

HMRC PAYE due £ 88.80 month 6

Clerk reimbursement of postage £8.40

PKF Littlejohn LLP £200.00+vat

11.4 To note bacs remittance of 2nd precept payment 2018/19 £8580.00

Noted

11.5 To note annual donation of £100.00 from a parishioner's family towards up keep of the Common

Noted

11.6 To note payment from Western Power re Wayleave £226.00

Noted

12. Neighbourhood Plan

12.1 To receive a report on the NDP working group and next steps on NDP process
The Clerk reported that Herefordshire Council Neighbourhood planning officer is currently carrying out the SEA HRA assessments on the Garway plan, and the Parish Council will be advised when these have been completed.

The draft NDP can the continue to progress to the next stage.

13. Planning

13.1 To note applications approved /refused by Herefordshire Council since last meeting

None

13.2 To consider commenting on application; 182822 Court Cottage Garway Herefordshire

Erection of 2 dwellings and associated garaging and revised vehicular access

It was **RESOLVED**: to object to the application and to submit the following comments:

1) Although planning has been granted for the 5 dwellings The Parish Council requested that 1 of the dwellings were semidetached , this was to address the balance of top heavy executive development in the village, however this was not addressed and was ignored and planning permission was given as per the application. 2) With regard to 2 further dwellings in close proximity to the approved 5 dwellings The Parish Council consider that although they are semidetached the planning consultant has erroneously identified this green field site as being an extension of ribbon development , including a brown field site .The Parish Council wish to advise that planning permissions granted relating to the brown field sites has lapsed. The Parish Council feel that brown field sites are a far better option for development in Garway that green field sites

14. Correspondence

14.1 correspondence relating to a societies fair in Ewyas Harold memorial hall Sunday 18th November
Information noted, but

15. Date of next Scheduled meeting Tuesday 6th November at 7pm Garway Community Hall

Noted

16. Matters Relayed to the Clerk for Agenda of the next meeting (no discussion)

A resolution will be passed to exclude the public and press due to legal advice to be considered

A resolution was passed to exclude the public and press due to legal advice to be considered

17. Garway Commons

17. Members considered advice from their Solicitor and **RESOLVED** to follow that advice.

Signed.....
Cllr Richard Sparey Chairman Garway Parish Council

Dated