

Garway Parish Council

Minutes of The Annual Parish Council meeting of Garway Parish Council held in Garway School Hall on Tuesday 8th May 2018 at 7pm

Present: Vice – Chairman Cllr Richard Sparey, Cllr Craig Hooper, Cllr Chris Strange,
Cllr Cara Campbell & Cllr Rose Sparey

In Attendance: Parish Clerk Kath Greenow & 6 parishioners

1.To elect Chairman

It was **RESOLVED to:** Elect Cllr Richard Sparey as Chairman

2.To elect Vice Chairmen

It was **RESOLVED to:** Elect Cllr Chris Strange as Vice Chairman

3.Apologies for Absence

To receive and approve apologies for absence

Apologies were received and accepted from Chairman Cllr Tony Phillips.

Apologies were accepted from ward Cllr Harlow

4.Declarations of Interest & Dispensations

4.1To remind councillors to update their Notice of Registrable Interests

Cllrs noted the reminder on updating their Notice of Registrable Interests

4.2To receive any declarations of interest or consider any written applications for dispensation

None declared

5. Minutes

5.1To approve and sign the Minutes of the Parish Council Meeting held Monday 10/04/2018

It was **RESOLVED:** to approve and sign the Minutes of the Parish Council Meeting held Monday 10/04/2018

5.2To approve & sign the confidential minutes of 13/03/2018 &10/04/2018

It was **RESOLVED:** approve & sign the confidential minutes of 13/03/2018 &10/04/2018

6.Open Session

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues with or ask the Parish Council questions.

A parishioner raised concerns with regard to the erosion of the commons and what can be done about it.

Parishioners raised concerns in relation to planning application 180794

At this point in the meeting the Chairman brought forward agenda item 14.3Planning Application 180794

14.3 To consider commenting on Planning Application: 180794 - Land between Newholme and Newlands Cottage, Garway, Herefordshire,

Description: Site for the erection of two detached dwellings and garages, with access via existing former access to Newholme.

Discussion took place on the application and parishioners explained their concerns regarding the access and Highway safety.

It was **RESOLVED:** to Object to the application as there are concerns relating to the Garway Commons. The application states that "It is bounded by a hedgerow along its frontage with the highway **and part of Garway Common**, with the sides being formed by the boundary with Newlands Cottage, and a new boundary within the garden of Newholme. The rear boundary would be formed by a post and wire fence to the field at the rear"

Garway Parish Council wish to raise concerns regarding community Safety and the highway. It is considered that there are issues of community safety as well as highway safety. We understand that the original access as changed to an access which is near a bend which again causes concern. We would request that a highways inspection is carried out given the concerns raised with community safety and highway safety

7.1 Ward Councillor report

No report

The ward Cllr had attended the planning committee meeting on 11/04/2018 - and spoke on the application and the PC objections as well as parishioners objections on 173224 - Proposed erection of eight residential dwellings (C3) along with associated garages, parking, roads, highways access and associated infrastructure at land to the north of Ivy Cottage Garway Herefordshire

8.Village Hall

8.1To receive a report on the village hall from PC reps

The clerk advised that she had no received a response from the village hall .The Parish Council were very frustrated at the lack of openness and transparency by the village hall committee which related to the disposal of the village hall , given the frustration and concerns that the correct process on the disposal as outlined in the trust deed It was **RESOLVED**: that the clerk lodges an official complaint to the charity commission concerning Garway Village Hall charity and compliance of the trust deed and disposal of the village hall .

9.Neighbourhood Plan

9.1 To receive an update on NDP working group meeting25/04/2018 and note next steps required

An update was given by Cllr Hooper on the NDP and the next steps required. These consisted of further consultation with the community on the preferred sites that had come via the call for sites consultation that had taken place .

10. Finance

10.1To note end of year accounts have been sent to internal auditor as required - Noted

10.2To approve payments to:

It was **RESOLVED**: to pay

Annual renewal of Parish Council insurance – Zurich Municipal

Clerks reimbursements for postage £ 17.50

Rospa play safe invoice £77.00+ vat £15.40

HMRC Paye £ 88.80

Lengthsman Invoices TGC 0374 £240.00 +vat £48.00, TGC720.00+vat £144.00

10.3To note 1st Precept payment for 2018/19 as £8580.00 Noted

11.General Data Protection Regulations

11.1To consider approval & adoption of General Data Protection policies

The following policies were considered

It was **RESOLVED** to: Approve and adopted the Policies 11.1A,11.1B,11.1C,11.1d & 11.1e

11.1a Personal Data Management and Audit Policy

11.1b Privacy Policy

11.1c Subject Access Policy

11.1dGeneral Privacy Notice

11.1e Privacy Notice – for staff, councillors, and role holders

11.2 To consider registering the Parish Council 's interest with NALC/HALC's proposed shared DPO scheme

It was **RESOLVED**: to register the Parish Council 's interest with NALC/HALC's proposed shared DPO scheme

12.Lengthsman & P3

12.1To consider work to be carried out by Lengthsman

It was **RESOLVED**: that a maintenance day is carried out by the lengthsman during May

12.2To consider renewal of the lengthsman's contract for 2018/19

It was **RESOLVED**: to defer the matter to the next meeting

12.3 Road issues for reporting to Balfour Beatty /Herefordshire Council

Pot holes continues to be a problem in the parish, with little being done to attend to them by Balfour Beatty

13. Footpaths

13.1 To receive a report from the Footpaths Officer

No footpaths report

13.2. To consider work to be carried out on the footpaths by the lengthsman

No work on the footpaths identified

14. Planning

14.1 To note planning application approved / refused by Herefordshire Council since last meeting

Approval of Planning Application 173224 Land to the North of Ivy Cottage Garway Herefordshire

Proposed erection of eight residential dwellings(C3) along with associated garages, parking, roads, highway access and associated infrastructure.

14.2 To consider making a complaint to date of Herefordshire Council planning committee meeting re: Herefordshire Council's planning committee on 11/04/2018 concerning planning application 173224 Land to the North of Ivy Cottage Garway Herefordshire

Proposed erection of eight residential dwellings(C3) along with associated garages, parking, roads, highway access and associated infrastructure.

It was **RESOLVED**:

14.4 To consider Planning Application :181439 Little Garway Farm, Garway Hill Hereford HR2 8HB

Description: Application for variation of condition 2 of planning permission P150837/F to allow amended plans

It was **RESOLVED**: to support the application

15. Correspondence

15.1 To note correspondence since last PC meeting

HALC Information Corner & Training Programme

HALC Information corner & Training was noted

16. Date of next Scheduled meeting as **Tuesday 12th June 2018 7.30pm Venue to be confirmed**

17. Matters Relayed to the Clerk for Agenda of the next meeting

Subject to Council Resolution this item will be held in closed session due to a confidential employment matter

18 Employment

To receive an update from NALC concerning pay scales for 2018/19 and changes relating to clerks pay.

The new pay scales for 2018/19 changes were noted and it was **RESOLVED**: that the related changes would be made to the clerks pay accordingly

Signed.....

Dated

Chairman -Garway Parish Council