

## **Garway NDP Steering Group Meeting Notes Wednesday 9<sup>th</sup> May 2018 7pm at Garway Village Hall**

**Present** Cllr Craig Hooper, Margret Oke, Ies Watson, Mike Brewer, Phil Tucker.

### **1 Apologies**

Cllr Richard Sparey, Kath Greenow – Parish Clerk, Bill McGinnley

2 To consider come out of the consultation and answers to Question.

- a. The group reviewed responses to their questions from the planning consultant and were satisfied with all responses.

3 To consider local issues regarding favourable sites and consider allocation of sites

- a. The Group reviewed a positioning paper regarding local priorities for site scoring including; Brownfield Sites, Infrastructure, Heritage Assets and Impact of development on privacy and sounds. It was agreed that this positioning paper, with the addition of priorities around Flooding and Sewage would be sent to the consultant to include in Plan and Site Prioritisation.
  - i. Action Chairman to send document to councillor as above.

4 To consider a settlement boundary.

- a. The Group reviewed a positioning paper regarding Settlement Boundaries, Heritage Assets and Impact of development on privacy and sounds and It was agreed that this positioning paper, with the addition of diagrams specifying the Garway and Broad Oak Settlement Boundaries should be sent to the consultant to include in Plan and Site Prioritisation.
  - i. Action Chairman to send document to councillor as above.

5 Next Steps - public consultation on the favourable sites

- a. The Group agreed to proceed to the next round of public consultation, with the following plan;
  - i. Consultation to be based in the Cafeteria of the New Community Centre.

- ii. Synopsis and Approach to Consultation to be presented in the Next Parish Magazine
  1. Action M. Oke to contact to editor to expect article.
  2. Action M Brewer to Draft Straw Man Article and share with group.
  3. Action Chairman to send to Parish Magazine, before 11<sup>th</sup> May.
- iii. Agreed that consultation should be communicated via, Parish Council Website, New Community Centre Website and Parish Notice Boards and along with Notices at Garway Moon Inn, Garway Church and Broad Oak Garage with a strategy and action plan to be agreed at next meeting.
- iv. Target Dates for Consultation are;
  1. Saturday 16<sup>th</sup> June, Morning
  2. Wednesday 20<sup>th</sup> June, Evening
  3. Saturday 23<sup>rd</sup> June, Afternoon
  4. Action Chairman to confirm Dates and costs for supply of Tea and Coffee during consultation, along with budget approval from Parish Clerk.
- v. The group agreed the following visuals would be required for effective consultation, ideally these would be available in the café over the 2 week period;
  1. Key Policies in the NP
  2. Boundary Settlement
  3. Our Housing Target and GAP to Fill
  4. Criteria for Site Scoring
  5. Preferred Site List
  6. Action Chairman to confirm production of materials with Parish Clerk.

- a. Group to meet last week of May, TBC to plan out consultation and communication strategy.
  - i. Action Chairman to confirm date / time.

Craig Hooper

Garway NP Group Chairman

DRAFT