

Garway Parish Council

Minutes of The Parish Council meeting of Garway Parish Council held in Garway School Hall on Tuesday 10th April 2018 at 7pm

Present: Vice – Chairman Cllr Richard Sparey, Cllr Craig Hooper, Cllr Cara Campbell & Cllr Rose Sparey
In Attendance: Parish Clerk Kath Greenow & 6 parishioners

1. Apologies for Absence were accepted from the following councillors Chairman Cllr Tony Phillips, Cllr Chris Strange.

2. Declarations of Interest & Dispensations

2.1 To receive any declarations of interest or consider any written applications for dispensation

None declared

3. Minutes

3.1 To approve and sign the Minutes of the Parish Council Meeting held on 13-03-2018

It was **RESOLVED:** to approve and sign the Minutes of Parish Council Meeting 13-03-2018

3.21 To approve and sign the Confidential Minutes of the Parish Council Meeting held on 13-03-2018 the budget is an appendix to the minuted

Deferred to the next scheduled meeting as not available

4. Reports

4.1 To receive report from Ward Councillor.

The wards Cllrs report had been circulated to Cllrs and it was noted

4.2 To receive views of residents on parish matters.

A parishioner present asked about the rise in precept for 2018/19. The vice chairman explained the reason for the increase and advised that the budget & precept was set at the January's Parish Council and the minutes of that meeting are available on the website along with the budget.

A parishioner reported that the company that had historically harvested the bracken off the lower common was no longer able to do so as the company was no longer in business, and the parishioner suggested it could be used for animal bedding .

5. Village Hall

5.1 To receive a report on the village hall

The Clerk reported that there had been no response to the 2nd letter sent to the village hall committee

The Clerk was instructed to contact the village hall secretary and request a response to the letter sent.

It was **RESOLVED:** that the Clerk seeks advice from NALC via HALC regarding the governing document between the Parish Council (as Custodian Trustees) and the village Hall Charity (Charity Trustees)

6. Finance

6.1 To note finance report

The finance report was noted

6.2 To approve invoices/reimbursements for payments:

It was **RESOLVED** to pay the following invoices

Clerks Mileage (Jan, Feb, March) £43.20

Clerk reimbursement for postage £9.78

T Griffiths L/man invoices TGC0324 £382.00+VAT. TGC0319 £353.00+vat

T Griffiths P3 Invoice TGC0318£50.00+vat

Repayment of under spend on community rights grant £2,951.00

6.3 To consider purchase of new PAYE software £99.00

I was **RESOLVED:** to purchase new paye software at a cost of £99.00 +vat

6.4 To consider additional signatory on bank account
Deferred to next meeting

7. Data Protection

7.1 To consider implications of the new General Data Protection Regulations

The Clerk outlined the implications of the new GDPR.

It was **RESOLVED**: to set up a working group to draft relevant documents inline with NALC's GDPR Toolkit.

8. Lengthsman & P3

8.1 To consider work to be carried out by Lengthsman

Some outstanding work previously identified was needed to be completed and a maintenance day would be required in the parish during May. Clerk to advise the lengthsman of maintenance day work required.

9. Footpaths

9.1. To consider work to be carried out on the footpaths by the lengthsman

No work identified

10. Highways

10.1 Road issues for reporting to Balfour Beatty /Herefordshire Council

Potholes in the parish are still awaiting repair by Balfour Beatty. Pot holes near White Rocks to the end of Tredoc drive need completing by Balfour Beatty. Traffic cones had been placed at this location by Balfour Betty, however they have been crumpled and are no longer fit for purpose. The Clerk was asked to contact Balfour Beatty locality steward to request that work they started is completed. The cattle grid near this location was also in a state of disrepair and needed attending to

11. Play Area

11.1 To note annual inspection of the play area by RoSPA Play Safety

It was note that the play area was due for inspection this week

12. Neighbourhood Plan

12.1 To receive a report on the NDP working group Meeting

Cllr Hooper gave an update on the NDP, the group considered the outcome of the consultation via the draft assessment report that had been done by Kirkwells Planning Consultants.

13. Planning

13.1 To note applications approved /refused by Herefordshire Council since last meeting

13.2 To consider appointing a parish Councillor to speak at Herefordshire Council's planning committee on 11/04/2018 concerning planning application 173224 Land to the North of Ivy Cottage Garway Herefordshire Proposed erection of eight residential dwellings(C3) along with associated garages, parking, roads, highway access and associated infrastructure.

It was **RESOLVED**: that Cllr Hooper would speak on behalf of the Parish Council at Herefordshire Council's planning committee meeting

13.3 To agree appointed Parish Councillors mandate for speaking at Herefordshire Council's planning committee on 11/04/2018 concerning planning application 173224 Land to the North of Ivy Cottage Garway Herefordshire

Proposed erection of eight residential dwellings(C3) along with associated garages, parking, roads, highway access and associated infrastructure.

It was **RESOLVED**: that Cllr Hooper would speak on would reiterate the PC unsupported comments along with the concerns of drainage & road safety .

14. Policies

14.1 To consider draft Grievance policy

It was **RESOLVED**: to adopt the Grievance policy

15. Correspondence

15.1 To note correspondence since last PC meeting Correspondence noted

15. Date of next Scheduled meeting as Annual Parish Meeting Tuesday 15th May 2018 7pm Garway School Hall followed by The Annual Parish Council Meeting

16. Matters Relayed to the Clerk for Agenda of the next meeting (no discussion)

A resolution was passed to exclude the public and press due to legal advice to be considered and employment matters

17 Employment

17.1 Clerks annual review

The Clerks annual review was carried out

18. Garway Commons

17.1 To receive and consider confidential legal information from The Parish Council's solicitor in relation to Garway Commons

No further legal information received

Signed *Richard Sparey*

Vice Chairman

Garway Parish Council

Dated 08/05/2017