

GARWAY PARISH COUNCIL

Minutes of the Ordinary Meeting of Garway Parish Council held in Garway School Hall on Tuesday 8th March 2016

No GPC/MW/013

Councillors Present

Councillor Mr. Anthony (Tony) Phillips Chairman
Councillor Mr. Richard M. Sparey Vice – Chairman
Councillor Mr. Craig Hooper
Councillor Mrs. Rosemarie Sparey
Councillor Mr. Chris Strange

Acting Clerk Mr. Malcolm Walker

Also Present

Ward Councillor Mr. David Harlow, Lengthsman Mr. Terry Griffiths
and six further members of the public

**The Ordinary Meeting of the Parish Council was formally opened by
the Chairman at 7.00pm**

1.0 Apologies for Absence

Apologies received and accepted from Councillor Mrs. Cara Campbell
Locality Steward for Balfour Beatty Living Places (BBLP) Mr. David Atkinson not present
No representative from the Local Police Team

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors

Declarations of Interest were received from Councillor Mr. Craig Hooper and
Councillor Mr. Chris Strange both reference Item 9.2

2.2 To consider any written applications for dispensation

No Written Applications were received

3.0 Minutes

To receive, approve and sign the Minutes of the Ordinary Parish Council Meeting
No GPC/MW/012 held on 28th January 2016, were confirmed as a true record and signed by the
Chairman.

4.0 Financial Report

4.1 Bank Balance as per statement (Statement Number 73 received at HALC Office)
@ 29th January 2016 Treasurers Account £9,283.27

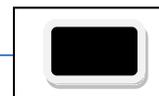
4.2 Receipts

Herefordshire Council Precept notification received, 1st instalment Friday 15th April 2016
and 2nd instalment Friday 16th September 2016 total precept £10,574.00
Herefordshire Council 3rd Quarter Lengthsman Claim GPC/16/01/01 £925.00
Transparency Grant from NALC awarded but not yet received £575.00
{Laptop, (Scanner, Copier, Printer), Website Annual Costs, Parish Councillor & Clerk Training }

2016/2017 Parish Lengthsman Scheme – Expression of Interest submitted to Balfour Beatty/
Herefordshire Council Lengthsman Grant £6,304.00 and P£ Footpaths Scheme £1,065.00

4.3 Invoices for Payment

Terry Griffiths Contracts Lengthsman Work TGC1494 + Worksheet £450.00
08/03/2016 Cheque No 000475
Terry Griffiths Contracts Lengthsman Work TGC1368 + Worksheet £330.00
08/03/2016 Cheque No 000476 (mislaidd invoice 15th September 2015
WordPress.com Invoice for Domain Name “garwayparishcouncil.org” £22.00
08/03/2016 Cheque No 000477 (reimbursement to Acting Clerk paid by credit card)



Financial Payments Unanimously Approved

January 2016 and February 2016 Real Time Information (RTI) Employer Payment Summary (EPS) submitted to HMR&C

4.4 Grounds Maintenance Contract 2016/2017

The Parish Council resolved unanimously to accept the quotation from Monmouthshire County Council for the Grounds Maintenance Contract for 2016/2017 at £844.24 + VAT
Acting Clerk to accept contract on behalf of Garway Parish Council

5.0 Public Question Time

A resident stated that a grant from DEFRA was available for meadows, which includes Commons, more information to be obtained.

Tree on Garway Common required attention, permission granted by the Parish Council.

Kiosk at Garway would have an Art exhibition in it and a donation would provide a Defibrillator

6.0 To Receive Reports from

6.1 Local Police

No representative from the Local Police Team present, see Information Sheet Item 12.0

6.2 Ward Councillor's Report

Ward Councillor Mr. David Harlow sent a report by email February 2016 and gave a brief overview of the following:-

“Garway School visit – 22.02.16 I spent the morning with Julie Jones the Headmistress of Garway primary school and we discussed the following:

- JJ is concerned that Garway do not currently have a neighbourhood development plan and feels that having an NDP would help the school to feel more secure in terms of planning for future student numbers.
- The school is looking for a local Garway resident in their 90s to talk to the children to tie in with the Queens 90th birthday. Let me know if you think of anyone.
- Similarly the school are looking for local residents who may want to judge the Eisteddfod on 4th March.
- Garway school would love to be involved in any celebrations connected to the Queens birthday.

Kemble centre Ewyas Harold

Ewyas Harold are aiming to develop a Health and Wellbeing Centre, to be known as the Kemble Centre and would like the opportunity for one of their members to address Garway Parish council at some stage in the coming months. Details have been forwarded to the clerk.

Queens 90th birthday

There is a long tradition of celebrating special Royal occasions such as the Queen's 90th birthday by lighting a beacon in a prominent place such as for example Garway Hill. Queen Elizabeth's birthday falls on 21st April and I would like Garway Parish council to consider whether it would be appropriate to celebrate the occasion in this way. Details available on the link below:

<http://www.brunopeek.co.uk/Queens-90th-birthday-beacons.pdf>

2016-17 Budget and Medium Term Financial Strategy (MTFS)

Update for Garway PC. The following were recommended to Council:

- i. approval of a 1.9% increase in council tax in 2016-17;
- ii. approval of an additional 2.0% increase in council tax in 2016-17. This will result in a total council tax increase of 3.9% increasing a total band D charge from £1,275.10 to £1,324.83 for Herefordshire Council in 2016/17;



- iii. approval of the draft 2016-17 revenue budget;
- iv. approval of the draft medium term financial strategy (MTFS) which incorporates the capital programme approved by Council on 18 December;
- v. approval of the draft treasury management strategy (TMS); and
- vi. in the event of final central government funding allocations being above or below the provisional settlement level any variation is managed by an adjustment to general reserves.

Background

Central government has reiterated its commitment to achieve a budget surplus by 2020, as a result of this Herefordshire Council is having to address challenging financial conditions, entering year seven of a ten year 'austerity period'. The council is on schedule to meet these challenges, delivering savings of £59m by the end of 2015/16.

Whilst focused on delivering services to residents it has been necessary to reduce the size of the council, demonstrate efficiency and ensure good use of resources by:

- Reducing the workforce.
- Rationalising buildings we owned in order to centralise in fewer business centres.
- Making stronger connections across public sector organisations – making resources go further.
- Reducing wasted expenditure on paper, and shifting as a first choice to digital, in our offices.

Council approved the 2016-17 budget on 5 February 2016 and also approved the medium term financial strategy and the corporate plan to 2019-20.

Autumn statement

The Chancellors autumn statement on 25 November included the following specific announcements that impact Herefordshire:

Support (as yet unquantified) to secure launch funding to create a new university in Hereford, focused on engineering, in 2016.

Provision of £250m nationally over the next five years to tackle potholes, details awaited.

The introduction of a national funding formula for schools, high needs and early years; detailed consultation will be launched in 2016 and the new formulae will be implemented from 2017/18.

Better care fund to increase nationally by £1,500m by 2019-20, starting in 2017/18. This will include increased disabled facilities grant funding and will be funded by reform to the existing new homes bonus scheme. Consultation on the method of redistributing new homes bonus grant funding has begun.

The introduction of a new apprenticeship levy at 0.5% of employer wage bill from 2017/18, £200k for Herefordshire plus a further £200k for schools.

Reductions to the education support grant by 75%, 10% in 2016/17. Herefordshire receives £1.5m. The local authority role in running schools is expected to be reduced and a number of statutory duties will be removed. However, Herefordshire has already reduced or removed a number of activities covered by the current non-ring fenced grant. Consultation on the policy and funding proposals will start in 2016.

The public health grant will remain ring-fenced until 2017/18 but there will be a real terms cut of 3.9% per annum.

Higher costs for rural areas to be recognised by quadrupling the current sparsity grant by 2020.

Provisional funding settlement

The provisional local government settlement 2016/17 – 2019/20 was announced on 17 December 2015 and included additional reductions in revenue support grant (RSG). It was subsequently updated by the department for communities and local government (DCLG) on 23 December 2015 and for Herefordshire:

- Reduces RSG by £25.9m (98%) in 2015/16 to just £0.6m in 2019/20.
 - A standalone sparsity grant of £1.3m in 2016/17 rising to £4.1m in 2019/20.
 - Care act funding (£1.7m in 2015/16) is no longer a grant but included in the reducing RSG.
- RSG reductions have been higher than expected in Herefordshire, due to government re-distribution of overall grant to metropolitan and London authorities.



Local government has borne the brunt of central government's cutbacks and our central government funding in Herefordshire will have fallen by 80% between 2010 and 2020. The rural delivery services grant has been removed from the revenue support grant (£1m in 2015/16) and allocated as specific grant funding (£1.3m in 2016/17) in recognition of the additional costs incurred when providing services in sparse areas such as Herefordshire. The settlement confirmed the council tax referendum threshold at 2%."

Information needed - are there any residents in Garway in their 90's?

6.3 Locality Steward Mr. Dave Atkinson

Locality Steward Mr. Dave Atkinson not present see Information Sheet Item 12.0

6.4 Lengthsman Terry Griffiths (Contracts)

Lengthsman Mr. Terry Griffiths gave an overview of the following:-

Maintenance of highway access locations for public footpaths

Strim undergrowth and cut back overgrowth. Carry out stability and condition check on stiles /gates/finger posts. Log defects and forward report to PPO

Paths covered on this visit:-

C1239

GW6-GW21-GW32-GW10-GW9-GW25-GW31-GW3-GW27A

C1245

GW10-GW31-GW4-GW12

U71411

GW31-GW32-GW4-GW12-GW17

U71412

GW9-GW4

C1238

GW21-GW23-GW24

U71416

GW24-GW25-GW20

U71413

GW23

Notes Specific Task Work C1239

The Leeks Area Carry out highway drainage maintenance to reduce flooding and standing water on the highway

Specific Task Work C1239 The Leeks

Dig out and remove damaged clay pipes in verge from field outfall to junction chamber for road culver. Replace with upgraded drainage pipe

Clean out chambers both sides of road culvert. Jet road culvert clear

Jet from junction chamber to pond in adjacent field

Confirm surface water is now flowing from the pond through the system into the water course and not flooding the road

NB It may be necessary to have more excavation in the pond to ensure that the flow is maintained into the upgraded system. The covers on the chambers may have to be raised to allow surface to run off the road into the system.

Specific Task Work C1238

At junction with C1239

C1238

Hollow Oak area

U71415

Near junction with C1238

Carry out highway drainage maintenance to reduce flooding and remove standing water of the road

Specific Task Work C1239

The Leeks Follow up jetting of road culverts and entrance culverts following highway drainage maintenance in the area



Routine Maintenance Work

Clear grids and clean out road gullies. Jet connecting pipes. Clear road culvert headwalls. Jet culverts clear. Check inspection pits. Clear ditch headwalls

Clear grips and reform leads. Clear minor obstructions from ditches and reform leads. Clean off road signs. Clear minor storm debris off roads

Strim and cut back overgrowth round grit bins and road signs

Strim verges on bends, junctions, splays, and areas regularly used by pedestrians where there is no footway provided

Village upkeep work as required

Roads covered on this visit:-

C1239

From B4521 to parish boundary Kentchurch CP

C1245

From C1239 to county boundary Monmouthshire

U71411

U71412

Notes Defects found were dealt with on the day

Still outstanding issues with Balfour Beatty

The Parish Council approved works providing funding is available

6.5 Footpaths Officer

Councillor Mr. Richard M. Sparey, Vice – Chairman is Temporary P3 Footpaths Officer, any issues or problems please contact him direct.

The Parish Council approved works providing funding is available

6.6 Hunting on the Common

Reply from South Herefordshire Hunt Mrs. Alex Price MFH dated 28th January 2016 stating that some guests had “detached from the main field and had become lost”.

6.7 Issues about dog faeces

Lengthsman Mr. Terry Griffiths looking into supplying Dog Warning Signs and second hand Dog Bins

7.0 Neighbourhood Plan

Area had been designated May 2013

The Parish Council resolved to hold an Open Meeting in April 2016, with a new Steering Group being formulated from Parish Councillors and members of the parish

8.0 Directional Compass on Garway Hill

Acting Clerk instructed to write to Mrs. Anna Clyde thanking her for the generous offer of a directional compass and Information Board on the summit of Garway Hill, with the full support of the Parish Council. Information from a local resident to be obtained

9.0 Planning Applications for Consideration

9.1 160287 Land adjacent to Cae Duff, Garway Common, Herefordshire HR2 8RF

Reference P141489/F proposed house and garage amend condition 2 change to external cladding on garage Planning permission

Resolved no objections

9.2 160372 Hillside, Garway, Herefordshire HR2 8RL

Proposed alterations and extension

Full Householder

Resolved to support the application

10.0 Community Centre

Councillor Mr. Chris Strange attended a meeting Monday 7th March 2016

Tenders have gone out to contractors and 4 have replied

March meeting with architect



Trustees to meet in April
Information updates to be put in the Parish Magazine
Hopefully work will commence in May
More car parking facilities are needed

11.0 Queen's 90th Birthday Celebrations

The Parish Council resolved in principal to support a 90th Birthday Celebration Event on Garway Hill, to be organised by the Garway Commoners Association

Registration needed on website with Official Contact being Mr. Bruno Peek

A beacon would be situated and lit on Thursday 21st April 2016

Parish Council Insurance Company "Came & Company" to be contacted and Risk Assessment completed

Also proposed and unanimously agreed the planting of a Copper Beech Tree on the Common

12.0 Information Sheet

Planning Results

Number 160087
Type Prior Approval
Location Haskells, Broadoak, Hereford HR2 8QX
Proposal Proposed polytunnel

Prior Approval is Not Required 22nd January 2016

Number 152893
Type Planning Permission
Location Church Farm, Garway, Herefordshire HR2 8RL
Proposal Proposed change of use from redundant agricultural building to a sculpture's studio to fabricate sculptures of metal construction (Sul Generis)
(Retrospective)

Application Granted 26th January 2016

Number 153727
Type Determination as to Whether Prior Approval is Required (Change of Use)
Location Farm building at Haskells Farm, Broadoak, near Hereford
Proposal Application for prior approval for a proposed change of use of an agricultural building to a dwelling house (Use Class C3) and for associated operational development – Residential dwelling and provision of parking

Prior Approval is Granted (subject to conditions) 15th February 2016

Number 153606
Type Full Householder
Location Eastcombe, Garway Court Lane, Herefordshire HR2 8RE
Proposal Proposed single storey rear extension and first floor extension to the existing dwelling and conversion of existing garden store to hobby room/gym

Application Granted 22nd February 2016

Correspondence

February 2016 Herefordshire Association of Local Councils (HALC)
Information Corner – 8th February 2016

Lengthsman Report

January 2016 Terry Griffiths Report reference Invoice TGC1494
28th January 2016 Permission granted to Atlanta O'Connor, Garway School PSA
reference Circus Big Top Sunday 12th June 2016 on Garway Common

26th February 2016 Good Morning All Hopefully we have seen the last of the horrendous storms we have experienced in the last 3 months. Now its catch up time.

Thanks to everyone who attended the meeting at Llanwarne on Monday night, nice to meet you and hope you went away with at least some better understanding of the P3 scheme.

Please find the following works undertaken in your wards over the last week.



Ward: **Llangarron** GLEWSTONE ROAD FROM OWLS OAK GLEWSTONE T Fly Tipping Collection
1 number

MARSTOW Footpath 15>MO15 Stile kit including cross steps 1 number

Ward: **Birch** B4521 FROM PENROSE ROAD TO GWENT BOUNDAR Drainage repairs 4.00 Number

A466 FROM B4521 TO MONKTON ROAD Replace missing Gully frame 1 number

A466 FROM B4521 TO MONKTON ROAD Clean and Jet gully chamber 1 number

MUCH BIRCH Footpath 4>MB4 Supply Kissing Gate wooden 1 number

Ward: **Wormside** A465 FROM PROW FOOTPATH KD3 TO GWENT BOU Make safe damaged sign 1
number

ALLENSMORE Footpath 23>AN23 Chevron / direction pointer (Install) 1.00 Number

ALLENSMORE Footpath 23>AN23 Signpost wooden (Install) 1.00 Number

A465 FROM PROW FOOTPATH KD3 TO GWENT BOU Street Cleansing - Repair Damaged Bin 1.00
Number

B4348 FROM COBHALL COMMON ROAD TO A465 pothole repairs 1 number

C1230 KNOLTON BROOK TO THE OLD SHOP VIA pothole repairs 1 number

C1228 FROM B4348 TO HAYWOOD ROAD pothole repairs 1 number

Until next week Dave Atkinson

24th February 2016 **Police Information**

Scams The Good Citizen Award Scam This is a message sent via Neighbourhood Watch. This information has
been sent on behalf of Action Fraud (National Fraud Intelligence Bureau)

Action Fraud has been receiving reports of an advanced fee fraud whereby suspects phone a member of the
public and claim to be calling on behalf of the UK (or British) Government Grant Department.

They go on to state that the individual has won a Good Citizen Award – of typically £8,000 – and that the
grant can be released for a fee (of around £210).

Fortunately, very few members of the public have lost any money as a result of this scam but have reported to
Action Fraud in order to help build a picture of this fraud and protect others from falling victim to it.

Protect yourself: There is no genuine ‘Good Citizen Award’ scheme in the UK that operates by cold calling
“winners” and asking for an upfront fee to release a grant.

If you receive a call that claims to represent such a scheme, it is a scam. End the phone call – do not give out
any personal or financial data.

If you, or anyone you know, have been affected by this fraud or any other scam, report it to Action Fraud by
calling 0300 123 2040 or visiting www.actionfraud.police.uk.

Protect Yourself from Bogus Websites This is a message sent via Neighbourhood Watch. This information
has been sent on behalf of Action Fraud (National Fraud Intelligence Bureau)

This is an update to a previous alert sent from Action Fraud in November 2015.

Fraudsters are setting up high specification websites advertising various electrical goods and domestic
appliances. These goods are below market value and do not exist. The website will state you can pay via card;
however when the purchaser goes to pay, this option is not available and the payment must be made via bank
transfer.

The fraudster entices the purchaser and reassures them it is a legitimate purchase by using the widely
recognised Trusted Shop Trustmark. They then use the Trustmark fraudulently and provide a link on the
bogus electrical website to another bogus website (which purports to be Trusted Shops).

This website shows a fake certificate purporting to be from Trusted Shops and provides thousands of reviews
for the bogus electrical website. These reviews are all fraudulent. The website has not been certified by
Trusted Shops and therefore the purchaser is not covered by the Trusted Shop money-back guarantee.

Protect yourself: Check the authenticity of the website before making any purchases. Conduct a ‘Whois’
search on the website which will identify when the website has been created- Be wary of newly formed
domains. You can conduct this search using the following website – <https://who.is/>

Conduct online research in relation to the website, company name and the business address provided to
identify any poor feedback or possible irregularities.

Check the Trusted Shops Facebook page where warnings about websites using their Trustmark are published.
If you are in doubt about the legitimacy of a Trustmark then you can contact Trusted Shops on 0203 364 5906
or by email service@trustedshops.co.uk. They will confirm whether they have certified that website.

Payments made via bank transfer are not protected should you not receive the item.



Therefore always try to make the payment via PayPal or a credit card where you have some payment cover should you not receive your product. If the item advertised seems too good to be true, then it probably is. If you, or anyone you know, have been affected by this fraud or any other scam, report it to Action Fraud by calling 0300 123 2040 or visiting www.actionfraud.police.uk Kind Regards *Fiona*

13.0 Parish Clerk Vacancy

Advertisements had been placed in The Hereford Times in the "County Section" giving a resume of the Parish Council meeting including clerk vacancy, the "Ross Gazette," The Parish Magazine, Notice Boards in the village and on the Garway Parish Council Website

www.garwayparishcouncil.org

Application received and provisionally accepted by the Parish Council from Mrs. Kath Greenow Acting Clerk to formally write to her with details

14.0 Garway Common Ownership Issues

To receive reports from the Commons Task Group and agree any action required

No further progress as yet, communication from the Land Registry still awaited. Statement of Case required from James Delacour De Labilliere

Witness statements required by Solicitor by April 2016

Acting Clerk emailed all information asked for to H Vaughan Vaughan Solicitors
Saturday 5th March 2016

15.0 Matters Relayed to the Clerk for Agenda of the next meeting

Kemble Centre Ewyas Harold

Community Centre

Defibrillator

Garway Village Hall Trustees requesting Insurance contribution

16.0 Confirmation of Time, Date & Venue of next meeting

The next Parish Council meeting will be an Ordinary Meeting to be held on

Tuesday 12th April 2016, meeting to commence at **7.00pm** in Garway School Hall, Garway

Meeting declared closed 8.40pm

Signed..........

Councillor Mr. Anthony (Tony) Phillips Chairman

Date 12th April 2016