

GARWAY PARISH COUNCIL

Minutes of the Ordinary Meeting of
Garway Parish Council
held in Garway School Hall
on Thursday 26th March 2015

No GPC/MW/004

Councillors Present

Councillor Mr. Anthony (Tony) Phillips Chairman
Councillor Miss Cara Campbell
Councillor Mr. Richard M. Sparey
Councillor Mr. Chris Strange

Acting Clerk Mr. Malcolm Walker

Also Present

Locality Steward for Balfour Beatty Living Places (BBLP) Mr. David Atkinson, Lengthsman Mr. Terry Griffiths three further members of the public

**The Ordinary Meeting of the Parish Council was formally opened by
the Chairman at 7.30pm**

1.0 Apologies for Absence

Apologies received and accepted from Councillor Mr. Craig Hooper and
Councillor Mrs. Rosemarie Sparey
Ward Councillor Mr. Jon Norris was not present
No representative from the Local Police Team

2.0 Declarations of Interest & Dispensations

- 2.1 To receive any declarations of interest in agenda items from Councillors**
No Declarations were made
- 2.2 To consider any written applications for dispensation**
No Written Applications were made

3.0 Minutes

To receive, approve and sign the Minutes as a true record of the Ordinary Meeting
No GPC/MW/003 held on 23rd February 2015 and Confidential Minute No GPC/MW/003c held on the
same date were unanimously confirmed as a true record and signed by the Chairman.

4.0 Financial Report

4.1 Bank Balance as per statement (Statement Number 62 received via previous Clerk)
@ 27th February 2015 Treasurers Account £11,827.50

4.2 Receipts
No receipts received

4.3 Invoices for Payment

| | |
|--|---------|
| Garway Churchyard Fund | £200.00 |
| 26/03/2015 Cheque No 000438 | |
| Garway Primary School Invoice L01 Hire Charges | £32.00 |
| 26/03/2015 Cheque No 000439 | |
| Herefordshire Association of Local Councils (HALC) | |
| Clerk Cover 26 th March 2015 | £130.54 |
| 26/03/2015 Cheque No 000440 | |

All payments were Unanimously Approved



4.4 Lloyds Bank Mandate Form Variation

Information verified and Councillor Mr. Chris Strange now a cheque signatory

4.5 To consider appointment of internal auditor for year ending March 31st 2015

Councillor to contact Mr. Mark Bevan with a view to establishing his availability to act as internal auditor for the Parish Council

5.0 Public Question Time

No matters raised

6.0 To Receive Reports from

6.1 Local Police

No representative from the Local Police Team present

6.2 Ward Councillor's Report

Ward Councillor Mr. Jon Norris not present

6.3 Locality Steward Mr. Dave Atkinson

Locality Steward Mr. Dave Atkinson gave a verbal report of issues related to the Parish

6.4 Lengthsman Terry Griffiths (Contracts)

Lengthsman Mr. Terry Griffiths gave an update of work completed and confirmed that he was waiting for a BBLP engineer to produce a scheme to alleviate a current drainage issue

6.5 Footpaths Officer

Footpaths Officer Mr. Mike Brewer was not available to give a report

Information Sheet attached to the agenda

Planning Results

Number P143012/F
Type Planning Permission
Location Hazelfield Farm, Broad Oak, Hereford HR2 8QZ
Proposal Proposed erection of dwelling for farm manager

Status Still Valid

Adoption of Kiosks

6th March Decommissioning is now completed
01981 580211 Garway Hill
01600 750268 Garway Common

Correspondence

2nd March 2015 Herefordshire Association of Local Councils (HALC)
Information Corner 2nd March 2015

9th March 2015 Spinal Injuries Association (SIA)
Letter and leaflet Fish & Chips Supper Friday 15th May 2015

20th March 2015 Dave Atkinson Localities Stewards Ross Rural

Good Morning All

You know I have been celebrating with you the joys of spring and how beautiful Herefordshire is at this time of year.

Look what happens!! nature decides to rob us of 20 minutes of full sunshine by cover it over with the moon.

How inconvenient!!!!!!

That said I am sure many of you would have or will do take a few minutes to marvel at this comparatively rare natural phenomena.

I certainly will, I shall stop marking up whatever pothole, ensuring I'm safely off the road as it goes dark. and just enjoy those few minutes.



Hope you can find time to indulge in the experience, along with millions of others spectators across the UK.

Right, back to the business in hand, please find a recent circular received from Gareth Cook.

Gareth Cook has advised the following steps they (lengthsman) must adhere to.

Whoever is putting the lengthsman to work (Parish council?) must ensure the lengthsman has:

- Fully trained and competent with the rotary machinery
- Risk assessments are in place
- Stat plans have been issued
- Cat & genny trained and the area to be scanned prior to digging taking place
- If it is us putting the lengthsman to work we must also ensure the lone working policy and risk assessment is used

If you are unsure on any of this, I am willing to have a discussion/ meeting on the requirements.

Kind regards **Gareth Cook** | Safety Performance Coach **Balfour Beatty Living Places**

In no way do we wish to stifle the fantastic work you and your lengthsman undertake, after all on a personal level I feel this is a partnership we are all in. I feel that you and your lengthsman's input is vital to the generic delivery of services we all provide for Herefordshire's constituents.

If you have any questions on this matter please contact me and I will do all I can to assist.

PLANNED WORKS

| Locality | Location | Quantity | Date | Works carried out |
|--------------------|---|-----------------|---------------------------------|--------------------------|
| <i>Ross on Wye</i> | <i>Westen under Penyard to Gorsley, All Roads</i> | <i>10+</i> | <i>19.03.2015 to 26.03.2015</i> | <i>POTHOLE REPAIRS</i> |
| <i>Ross on Wye</i> | <i>Llangarron Area</i> | <i>10+</i> | <i>19.03.2015 to 26.03.2015</i> | <i>POTHOLE REPAIRS</i> |
| <i>Ross on Wye</i> | <i>Pontrilas</i> | <i>110+</i> | <i>19.03.2015 to 26.03.2015</i> | <i>POTHOLE REPAIRS</i> |
| <i>Ross on Wye</i> | <i>Town</i> | <i>5</i> | <i>19.03.2015 to 26.03.2015</i> | <i>Bollards</i> |
| <i>Ross on Wye</i> | <i>Old Gore Area</i> | <i>60+</i> | <i>19.03.2015 to 26.03.2015</i> | <i>POTHOLE REPAIRS</i> |
| <i>Ross on Wye</i> | <i>B4224</i> | <i>100m</i> | <i>19.03.2015 to 26.03.2015</i> | <i>Ditching</i> |
| <i>Ross on Wye</i> | <i>Woolhope</i> | <i>n/a</i> | <i>19.03.2015 to 26.03.2015</i> | <i>Gully Rebuild</i> |
| <i>Ross on Wye</i> | <i>Garway</i> | <i>300m</i> | <i>19.03.2015 to 26.03.2015</i> | <i>Ditching</i> |



COMPLETED WORKS

| Locality | Location | Date | Works carried out | Works not carried out | Reason |
|-------------|--|-------------------|---|-----------------------|--------|
| Ross | <i>B4229 Goodrich</i> | <i>12/03/2015</i> | <i>POTHOLE REPAIRES</i> | | |
| Ross | <i>B4224</i> | <i>16/03/2015</i> | <i>POTHOLE REPAIRS</i> | | |
| Ross | <i>C1278</i> | <i>16/03/2015</i> | <i>POTHOLE REPAIRES</i> | | |
| Ross | <i>Ross Town School Lane</i> | <i>06/03/2015</i> | <i>POTHOLE REPAIRES</i> | | |
| Ross | <i>Court Farm Road</i> | <i>17/03/2015</i> | <i>POTHOLE REPAIRES</i> | | |
| Ross | <i>The Flann</i> | <i>18/03/2015</i> | <i>POTHOLE REPAIRES</i> | | |
| Ross | <i>Summer House Pitch</i> | <i>16/03/2015</i> | <i>POTHOLE REPAIRES</i> | | |
| Ross | <i>Twyford Common Road</i> | <i>17/03/2015</i> | <i>POTHOLE REPAIRES</i> | Still To Finish | |
| Ross | <i>Panyard</i> | <i>19/03/2015</i> | <i>Pipe Replacement and Rebuild</i> | | |
| | | | | | |

Quantity Summary

| | | |
|-------------------------------------|----|--------------|
| 10mm Wearing Course (Upto 20sqm) | | Square Metre |
| Potholes | 20 | Number |
| Rebed Kerb (Upto 16 Qty) | 1 | Number |
| 10mm Wearing Course (20+sqm) | 8 | Square Metre |
| Gully Cleaned and Connection Proved | 20 | Number |

Summary of all work items completed since 12/03/2015 for ward -Pontrilas

Quantity Summary

| | | |
|-------------------------------------|------|--------------|
| 10mm Wearing Course (Upto 20sqm) | 75.6 | Square Metre |
| Potholes | 20 | Number |
| Rebed Kerb (Upto 16 Qty) | 1 | Number |
| 10mm Wearing Course (20+sqm) | 8 | Square Metre |
| Gully Cleaned and Connection Proved | 20 | Number |

Summary of all work items completed since 12/03/2015 11:38:46 for ward -Llangarron

Quantity Summary

| | | |
|----------|---|--------|
| Potholes | 8 | Number |
|----------|---|--------|



Hope you enjoy the eclipse and I hope this helps. Until next week
Dave Atkinson Localities Stewards Ross Rural

22nd March 2015 [South Hereford Rural Police Briefing 3rd - 21st March 2015](#)

[Crime Trends Broad Oak](#)

A row of 45 laurel saplings that had just been planted were stolen from outside an isolated property sometime between Monday 9th - Thursday 12th March [Incident ref 270-s-120315](#)

[Kingstone](#)

Overnight on Wednesday 11th/Thursday 12th March damage was caused to plant pots outside the porch of St Michaels and All Angels Church. It is believed that youths have been gathering there in the evenings due to the amount of litter left around [Incident ref 168-s-120315](#)

A brick shed on a farm near the Dene Industrial Estate was broken into sometime between Tuesday 10th/Saturday 14th March and a quantity of power tools were stolen, including Makita drills and a transformer; a De Walt angle grinder and several other items [Incident ref 141-s-140315](#)

On the Dene Industrial Estate itself, an old shipping container containing construction equipment had two padlocks cut off and entry was gained but nothing taken. This happened overnight on Friday 13th/Saturday 14th March [Crime reference 22EB/17309N/15](#)

[Scams](#) We have received reports of companies cold calling on the phone offering security systems at a reduced rate 'as they are working with the police in your area' or similar patter. Do not deal with these companies as they are trying to part you from your hard earned cash! It may sound like a good deal but they don't mention on the phone or when they make an appointment to visit you that the monitoring fees are between £3,500 - £5,000 for a five year contract. If you do make an appointment for them to visit you will be subject to a very high pressure sales pitch and they will wear you down until you sign up. They will then arrange to have the alarm fitted almost immediately, not giving you the statutory 7 day cooling off period.

They will have a very genuine looking website which they will encourage you to look at - don't be fooled by it, it will be a scam.

The message from Tim Thorne of Herefordshire Trading Standards is clear - NEVER buy from anyone who cold calls you by phone or at your door. You have been warned!

[Dates for your diary](#) A property marking event is being held in **Peterchurch** on **Thursday 26th March 2015 at 11am** at the Police Station.

Please bring along any bikes, horse tack, chainsaws or household items etc that you would like to be marked. You will be able to ask the officers about crime prevention for your property whilst they mark your kit.

The next Herefordshire Rural & Business Communities Crime Prevention Forum will be held at The Duchy of Cornwall Office, New Barns, **Dewsall** on **Monday 30th March 2015 at 6.30pm**. This meeting aimed at residents of the Golden Valley and South Herefordshire and is an opportunity for you to be briefed on rural Policing; to 'have your say' on Policing this area and to receive advice on Crime Prevention.

The meeting will be chaired by Major Patrick Darling DL MFH – High Sheriff of Herefordshire.

Please see the attached poster for more information.

Finally, PCSO Kevin Powell, who worked on the Hereford Rural South patch for several years along with myself and PC Bundy (before he retired) will be starting his Police Officer training on 30th March - I'd like to congratulate him on his successful application to join up as an officer and to wish him all the best in his new career.

Kind Regards *Fiona* Fiona Witcher PCSO 6173 Golden Valley Safer Neighbourhood Team
Peterchurch Police Station Herefordshire HR2 0RR 07779 141232 or 101 ext 4820

7.0 [Garway Common Mowing Contract 2015/2016](#)

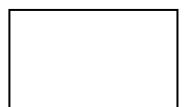
Councillor Mr. Anthony (Tony) Phillips Chairman to contact School Grass Cutter

8.0 [Planning Applications for Consideration](#)

8.1 Application No 150406 Ranchers Cottage, Lower Common, Garway HR2 8RL

Proposed pitched roof on existing store/workshop OS 345594,221427 Full Householder

Resolved :- To support the application



8.2 Application No 150502 Land between Newholme & Newlands Cottage, Garway HR2 8RE Site for two dwellings with garages OS 346563,222417 Outline

Resolved:- The Parish Council considered the application unsuitable due to the lack of appropriate access.

9.0 Premises Licence Notification of Application

To consider for comment application Yew Tree Farm, Garway Common
The Parish Council supported the application

10.0 Annual Parish Maintenance Plan

To consider proposed, joint with BBLP, annual maintenance plan
The Parish Council approved the document as presented
Information to be received from Lengthsman Mr. Terry Griffiths with regards to the cost of mechanically sweeping through Garway

The Parish Council resolved to hold Item 11.0 in “Closed Session”

11.0 Garway Common Ownership Issues

Members of the public were asked to leave the meeting room

Recorded in Confidential Minute No GPC/MW/004c page 2015-276

The meeting was re-opened to the public

12.0 Matters Relayed to the Clerk for Agenda of Next Meeting

The temporary locating of a Vintage Caravan – on Garway Common during the Poetry Festival which is to be held from the 3rd – 12th July 2015

Village Hall Delegate

To consider purchase of equipment for Garway School

Parish Council Clerk Vacancy

13.0 Confirmation of the Next Meeting Time, Date & Venue

The next Meeting will be an Ordinary Meeting of the Parish Council to be held on **Thursday 23rd April 2015** in **Garway School Hall** at **7.30pm**

Meeting declared closed 9.10pm

Signed.....
Councillor Mr. Anthony (Tony) Phillips Parish Council Chairman

Date 23rd April 2015