

GARWAY PARISH COUNCIL

Minutes of the Ordinary Meeting of
Garway Parish Council
held in Garway School Hall
on Monday 26th January 2015

No GPC/MW/002

Councillors Present

Councillor Mr. Anthony (Tony) Phillips Chairman
Councillor Miss Cara Campbell
Councillor Mr. Richard M. Sparey

Acting Clerk Mr. Malcolm Walker

Also Present

Parish Council Lengthsman Mr. Terry Griffiths, P3 Footpaths Officer Mr. Mike Brewer and nine further members of the public

**The Ordinary Meeting of the Parish Council was formally opened by
the Chairman at 7.30pm**

1.0 Apologies for Absence

Apologies received and accepted from Councillor Mrs. Rosemarie Sparey and
Councillor Mr. Chris Strange
Ward Councillor Mr. Jon Norris was not present
No representative from the Local Police Team
Locality Steward for Balfour Beatty Living Places (BBLP) Mr. David Atkinson was not present

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors

No Declarations were made

2.2 To consider any written applications for dispensation

No Written Applications were made

3.0 Minutes

To receive, approve and sign the Minutes as a true record of the Ordinary Meeting
No GPC/MW/001 held on 15th December 2014 were unanimously confirmed as a true record and
signed by the Chairman.

4.0 Parish Council Vacancies

Mr. Craig Hooper was unanimously accepted as a Parish Councillor to Garway Parish Council, who then signed the "Declaration of Acceptance of Office of Councillor Form" and witnessed by the Acting Clerk. The "Notice of Registrable Interests Form" he completed at the meeting so as the Acting Clerk could submit the form to the Monitoring Officer. He received relevant documents including the Code of Conduct and Standing Orders.

The Parish Council resolved to change the order of business at this time to Item 6.0

6.0 To Receive Reports from

6.1 Local Police

No representative from the Local Police Team and no report

6.2 Ward Councillor's Report

Ward Councillor Mr. Jon Norris was not present and no report



6.3 Locality Steward Mr. Dave Atkinson

Not present

6.4 Lengthsman Terry Griffiths (Contracts)

Concern expressed about ditches which were now piped with no records being currently available for the work done by others some time ago.

The relevance of this being that proposed ditching work may cause damage to existing (but not mapped) pipe work.

Concern road safety:-water on the road near Pembridge Castle, Parish boundary with Welsh Newton to be identified.

6.5 Clerk's Report

Grit Scheme – Lengthsman has 12 tonne

P3 Footpath Scheme under BBLP to continue for fiscal year 2015 – 2016

4th quarter Lengthsman grant to be claimed from Herefordshire Council

Lengthsman work sheets emailed to all as and when received

P3 work sheets to be emailed to Mr. Mike Brewer Footpaths Officer

HALC had received some interest reference Parish Council Clerk vacancy

Information Sheet attached to the Agenda

20th January 2015 Open Spaces
Request for donation + Booklet Autumn 2014 Vol 31 No 1

20th January 2015 Oil Buying Club
Letter

Kiosk Garway Hill 01981 580211 Adoption process started

Kiosk Garway Common 01600 750268 Adoption process started

Notice of Registrable Interests Form for Miss. Cara J. Campbell sent to Monitoring Officer

Planning Results

Number P143359/RM

Type Approval of Reserved Matters

Location The Old School Garway Hereford HR2 8RQ

Proposal Reserved matters for erection of a pair of semi-detached three bedroom dwellings

(130419/O For approval of appearance, scale and landscaping (revised scheme)

Approval of Reserved Matters 19th December 2014

Number P143012/F

Type Planning Permission

Location Hazelfield Farm, Broad Oak, Hereford HR2 8RZ

Proposal Proposed erection of dwelling for farm manager

Status Still Valid

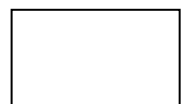
The Parish Council continued with the correct order of business Item 5.0

5.0 Financial Report

5.1 Bank Balance as per statement (Statement Number 59 received via previous Clerk)
@ 28th November 2014 Treasurers Account £13,759.68

5.2 Receipts

HMR&C VAT BACS Remittance Advice 51462 £646.77



5.3 Invoices for Payment

27/10/2014 Cheque No 000420	
Mrs. Linda Cowles previous Parish Clerk	£229.00
21/01/2015 Cheque No 000421	
Herefordshire Association of Local Councils (HALC)	
Invoice 4289 Clerk Cover 15 th December 2014 & 26 th January 2015	£261.08
12/01/2015 Cheque No 000422	
Herefordshire Association of Local Councils (HALC)	
Invoice 5040 Subscriptions 2015 - 2016	£306.02
11/01/2015 Cheque No 000423	
Terry Griffiths (Contracts) TGC1159 + Work sheets Road Account	£330.00
31/12/2014 Cheque No 000424	
Terry Griffiths (Contracts) TGC1143 + Work sheets P3 Footpaths Account	£90.00
11/11//2014 Cheque No 000425	
Herefordshire Association of Local Councils (HALC)	
Invoice 4260 Collection of documents from previous Clerk	£56.08
15/10/2014 Cheque No 000426	
Garway Village Hall Room Hire April 2014 – October 2014	£100.00
05/12/2014 Cheque No 000427	
Terry Griffiths (Contracts) TGC1128 + Work sheets P3 Footpaths Account	£120.00
05/12/2014 Cheque No 000428	
Terry Griffiths (Contracts) TGC1129 + Work sheets Road Account	£330.00

All payments were Unanimously Approved
Due to extenuating circumstance the Parish Council unanimously resolved
to obtain signatures from a previous Parish Councillor

5.4 Lloyds Bank Mandate Variation

New mandate form completed by Councillor Mr. Anthony (Tony) Phillips Chairman and existing cheque signatory Councillor Mrs. Rosemarie Sparey
Signed by previous cheque signatory Mrs. Sarah Partridge
Councillor Mr. Chris Strange, signature to be obtained by the Acting Clerk as soon as possible, then submit to Lloyds Bank

7.0 Planning Application for Consideration

Number	No P143336/F
Type	Planning Permission
Location	Coed Lank Farm, Broad Oak Hereford HR2 8QY
Proposal	Proposed Change of use of stables to two of holiday accommodation and retention of agricultural building and change of use to stables and associated works
Grid Ref	OS 347029, 221847

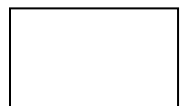
“Garway Parish Council considered planning application No P143336/F Coed Lank Farm, Broad Oak HR2 8QY at their meeting held on the 26th January 2015
The Parish Council resolved unanimously NOT to support this application”

8.0 Tree Issues Garway Common

No action at the moment
Tree Survey Report about 2 years ago to be acquired

9.0 Standing Orders

Standing Orders to be ratified at the next full Parish Council meeting
Copy given to Councillor Mr. Craig Hooper



10.0 Garway Common Ownership Issues

New Task Group to consist of:-

Councillor Miss Cara Campbell, Councillor Mr. Craig Hooper, Councillor Mr. Richard Sparey and Councillor Mr. Chris Strange from the Parish Council

Mr. Watson and Mr. Colin Finnie

Other issues discussed after Item 14.0

11.0 Parish Council’s Budget & Precept 2015 - 2016

11.1 To agree budget for the fiscal year 2015 – 2016

The Parish Council unanimously agreed the budget for 2015 – 2016

11.2 To agree 2015 - 2016 Precept

The Parish Council unanimously agreed the precept for 2015 – 2016 at £10,574.00 the same as last year 2014 - 2015

12.0 Parish Roads & Public Rights of Way

The Parish Council P3 Footpaths Officer Mr. Mike Brewer gave a very informative update relating to the P3 Footpaths works

Next meeting P3 item to be higher up the Agenda

13.0 Matters Related to the Clerk for Agenda of Next Meeting

Web Site

Standing Orders

Parish Council Clerk Vacancy

14.0 Confirmation of the Next Meeting Time, Date & Venue

The next Meeting will be an Ordinary Meeting of the Parish Council to be held on **Monday 23rd February 2015** in **Garway School Hall** at **7.30pm**

The Parish Council resolved to discuss the following items in Closed Session

10.0 Garway Common Ownership Issues

10.1 To consider amount of funds potentially required to contest ownership of Garway Common

10.2 To receive reports from the Commons Task Group

10.3 To consider action required following receipt of further legal advice

Items **10.1, 10.2 & 10.3** reported in confidential minute **page 2015 – 260a**

Meeting declared closed 9.50pm

Signed.....
Councillor Mr. Anthony (Tony) Phillips Parish Council Chairman

Date 23rd February 2015