

GARWAY PARISH COUNCIL

Minutes of the Ordinary Meeting of
Garway Parish Council
held in Garway School Hall
on Thursday 23rd July 2015

No GPC/MW/008

Councillors Present

Councillor Mr. Anthony (Tony) Phillips Chairman
Councillor Ms Cara Campbell
Councillor Mr. Craig Hooper
Councillor Mrs. Rosemarie Sparey

Acting Clerk Mr. Malcolm Walker

Also Present

Lengthsman Mr. Terry Griffiths, Locality Steward for Balfour Beatty Living Places (BBLP)
Mr. David Atkinson, P3 Officer Mr. Mike Brewer and nine further members of the public

**The Ordinary Meeting of the Parish Council was formally opened by
the Chairman at 7.30pm**

1.0 Apologies for Absence

Apologies received and accepted from Councillor Mr. Richard M. Sparey Vice – Chairman,
Councillor Mr. Chris Strange and Ward Councillor Mr. David Harlow
No representative from the Local Police Team

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors

No Declaration of Interest were made

2.2 To consider any written applications for dispensation

No Written Applications were received

3.0 Minutes

To receive, approve and sign the Minutes as a true record of the Ordinary Parish Council Meeting
No GPC/MW/007 held on 25th June 2015 which were unanimously confirmed as a true record and
signed by the Chairman.

4.0 Financial Report

4.1 Bank Balance as per statement (Statement Number 66 received at HALC Office)

@ 30th June 2015 Treasurers Account £11,502.28

Bank Reconciliation to agree with Bank Statement No 66 £11,502.28

4.2 Receipts

No receipts received

4.3 Invoices for Payment

Grant Thornton External Auditor Invoice No 8409257 £120.00

16/07/2015 Cheque No 000453

HALC Clerk Cover 23/07/2015 Invoice No 6115 £130.54

23/07/2015 Cheque No 000454

Terry Griffiths (Contracts) Lengthsman Invoice TGC1313 + Worksheet £330.00

21/07/2015 Cheque No 000455

Financial Payments Unanimously Approved



Copy of relevant pages of Annual Audit Form plus
Councils' Accounts: A Summary of Your Rights was posted on the Parish Council Notice Board

5.0 Public Question Time

Matters raised:-

Who is Garway Hill Commoners Representative from the Parish Council?
Agenda Item for the next full Parish Council meeting

6.0 To Receive Reports from

6.1 Local Police

No representative from the Local Police Team present, see Information Sheet

6.2 Ward Councillor's Report

Ward Councillor Mr. David Harlow not present but report sent by email July 2015

"Apologies first of all for my absence from the meeting. Would you let me have the date of the next meeting well in advance so that I can mark it in my diary. (I had 27.07 in my diary)

Garway speed limit

In response to an email from Sarah Russell (Garway cross), I made contact with Cabinet member for roads and Infrastructure Paul Rone along with Graham Hornsby who looks after these things for Balfour Beatty. Please find below the response:

'We have 1 item in the TRO list for Garway and Broad Oak and that is to look at extending the length of the existing 30 mph speed limit at Garway and reducing the existing 60 mph speed limit at Broad oak.

In the current TRO list, i.e. the December 2014 ranking, this item sits at number 3 out of the 92 waiting to be started with a forecast starting date of October 2015.

However I am currently working on the July 2015 update of this list and at the moment I am unable to precisely say what effect this update will have on the item for Garway and Broad Oak, but being perfectly open I would anticipate that the forecast start date will slip into 2016 due to delays on the schemes in progress.

Regarding a 20 mph outside the school - the provision of this type of measure is closely allied to the School Travel Plan and is funded from the Safer Routes to School budget which is managed by Herefordshire Council. As such this wouldn't be handled by the TRO team or appear in our TRO list. Such schemes have historically been progressed through a close liaison between Judith Whateley in Herefordshire Councils Sustainable Transport Team and the Amey then B.B design teams (Justine Heath then Ben Muncey - both left now).'

I believe that the Parish council are supportive of the reduction in speed limit and I will make it my urgent priority to keep the pressure on and get this accomplished as soon as possible.

£40 million pound contract for reconfiguration works at the County Hospital

Last month it was announced that our County Hospital is being reconfigured including the replacing of the 75 year old "Canadian Huttred wards" which were originally built as temporary accommodation during the War. Proposals include a new intensive care unit and outpatients theatres increasing bed capacity and creating greater flexibility of the site to enable further future development.

Butter Market

Meanwhilethe preferred bidder has been chosen for the Butter Market in Hereford. It will be really great to see this lovely building brought up to date. The council will sell the site at the market valuation but through the bidding process they have ensured the iconic building will be developed in line with the aspirations for the town centre.

Litter (a topic first raised by Sheila Heath of Broad Oak) - We are asking for larger bins to be provided & emptied more often, suggesting that the fast food outlets and haulage companies sponsor.

Verge cutting - We are asking for the contract to be available for the parish councils to take on their own verge mowing from next year so that the service is delivered in a timely and cost effective way. I will ask that the funding be made available as a match funded 'bolt on' to the enhanced lengthsman scheme.

Drainage – please be aware that if you have a ditch, watercourse, stream, brook or river on your land you have 'RIPARIAN RESPONSIBILITIES' which include keeping the watercourse in good condition. If you have a watercourse that needs de silting you should be doing that as a matter of routine good practice. Watercourses that are neglected cause flooding on our roads, damage the road infrastructure and can flood property causing untold damage and distress. This work is best undertaken in the summer whilst the weather is dry. There is a useful leaflet about this available from Balfour Beatty 01432 261800

Green Spaces Grant

Herefordshire Council has re-launched its Public Green Spaces Community Grant Scheme to provide funding for local community groups to maintain and enhance the county's green spaces. The scheme, which was first developed last year in response to reductions in grass cutting, offers a small fund of up to £750 to help local community groups within the county to bring ideas and projects to life for maintaining and enhancing public green spaces. The scheme particularly aims to support projects which incorporate community involvement and promotes the benefits of a healthy lifestyle. For further information on funding available go to <http://www.herefordshire.gov.uk/grants>

Useful links

Maps and timetables for grass cutting and pot holes are now available on the Council's website

<https://www.herefordshire.gov.uk/grass-cutting>

<https://www.herefordshire.gov.uk/transport-and-highways/maintenance/potholes>

Problems can be reported using

<https://www.herefordshire.gov.uk/transport-and-highways/footpaths-byways-and-bridleways/cg-report-prov-problem> David Harlow 20.07.15”

6.3 Locality Steward Mr. Dave Atkinson

Locality Steward Mr. Dave Atkinson had nothing new to report

6.4 Lengthsman Terry Griffiths (Contracts)

Lengthsman Mr. Terry Griffiths gave an update of works to date:-

Ditches by Ramping House

Kiosk at Garway Hill apparently belongs to Orcop Parish. Chairman to contact Orcop Parish Council. Lengthsman to keep tidy for the time being

“Report sent by email Description of work carried out:-

Routine Maintenance Work

Clear grids and clean out road gullies

Jet connecting pipes

Clear road culvert headwalls

Jet culverts clear

Check inspection pits

Clear ditch headwalls

Clear grips and reform leads

Clear minor obstructions from ditches and reform leads

Clean off road signs

Clear minor storm debris off roads

Strim and cut back overgrowth round grit bins and road signs**

Strim verges on bends, junctions, splays, and areas regularly used by pedestrians where there is no footway provided **

NB. Item marked ** received higher level of attention than normal

Roads covered on this visit:-

C1239 From B4521 to C1238 junction

U71413 From C1239 to parish boundary

U71415 From parish boundary to C1238

C1238 From U71415 junction to C1239

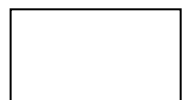
Specific task work - Village upkeep

C1239 Garway Common

Wash off bus stop shelter and clean area

Wash off BT kiosk

C1238 Sun Farm area



Wash off BT kiosk and clean inside

N.B C1238 Sun Farm area

Could the council confirm that we are to maintain, under village upkeep, the BT kiosk at the above location as our parish map would indicate that this area is out of our parish by some distance?"

6.5 Footpaths Officer

Footpaths Officer Mr. Mike Brewer provided an update on current issues and advised the Parish Council of a possible new representative who lives at White Rock

Information Sheet

Planning Results

Number P143012/F

Type Planning Permission

Location Hazelfield Farm, Broad Oak, Hereford HR2 8QZ

Proposal Proposed erection of dwelling for farm manager

Status Still Valid

Number 151228

Type Outline

Location Land between Newholme & Newlands Cottage, Garway, Hereford HR2 8RE

Proposal Proposed erection of one dwelling/house and garage

Status Still Valid

Number 151308

Type Planning Permission

Location The Old School, Garway, Hereford HR2 8RQ

Proposal Removal of conditions 7 & 8 of Planning Permission 132281/F

Refusal of Planning Permission 23rd June 2015

External Audit Acknowledgement from Grant Thornton

Accounts All Clear Reference HRF048

Parish Lengthsman and Parish Paths Partnership (P3) Schemes Contract
between Garway Parish Council and Herefordshire Council sent to Balfour Beatty

Correspondence

6th July 2015 Herefordshire Association of Local Councils (HALC)
Information Corner 6th July 2015
Warwickshire Police & West Mercia Police
Letter from Mr. Paul Crumpton

2nd July 2015 Herefordshire Citizens Advice Bureaux
Request for a Donation

17th July 2015 Locality Steward

Good Morning All. Hope you have had a good week

I've been busy with Stat inspections along with numerous visits in response to requests for service. I am really pleased and credit to the crews on the ground, a lot of the work I put in is being repaired very quickly.

I have also picked up on and been informed about a few hedges which have not maintained and requested notices to be sent to land owners to kindly address the overhanging issues.

After a group discussion this week about the format of our weekly reports, and to put these out in a similar manner

You will notice a slight change in the way this is presented, but the information is the same.

Steward: Dave Atkinson

Ward: **Llangarron**

Llanrothal Road

Cyclical Fill of ALL Grit Bins(Winter Maintenance)

WELSH NEWTON COMMON Cyclical Fill of ALL Grit Bins(Winter Maintenance)

C1248 FROM STONE BRIDGE ROAD TO LITTLE T, 10mm Wearing Course (Upto 20sqm) 7 potholes

C1248 FROM LITTLE TREEREECE ACCESS TO WEL 10mm Wearing Course (Upto 20sqm)4 potholes

C1261 PICTS CROSS TO MORASTON FARM 10mm Wearing Course (Upto 20sqm) 9 potholes

Locality Steward: **Dave Atkinson**

Ward: **Wormside**

C1228 PORTWAY TO HAYWOOD 10mm Wearing Course (Upto 20sqm) 2 potholes 12 mtrs sq

B4348 FROM C1228 HAYWOOD ROAD TO MOUNT V 10mm Wearing Course (Upto 20sqm) 1 pothole

B4349 FROM B4348 TO ARKSTONE COURT ROAD Install New Verge Markers 24 no

B4349 FROM B4348 TO ARKSTONE COURT ROAD Refix/Mount Traffic Sign Plate 3 no

Locality Steward: **Dave Atkinson**

Ward: **Birch**

A466 FROM MONKTON ROAD TO BROADWAY

Repair Lining (Driven Inspection)

GARWAY Footpath 3>GW3

Handrail Post (Supply P3 Parish)

B4348 FROM A466 TO THE GAMBER

Vegetation - Cut Back Visibility Splays 3 no

C1261 BOGMARSH LANE TO KNAPP GREEN

Remove Animal Carcass from Highway

B4348 FROM THE GAMBER TO C1262

10mm Wearing Course (Upto 20sqm 7 potholes

A466 FROM B4521 TO MONKTON ROAD

10mm Wearing Course (Upto 20sqm 4 potholes

Programmed works (though this will change in line with demand for service)

Gang Name	Type of Work	Ward/Location
RL01	Potholes	Penyard
RL02	Ditching	Old Gore
RL03	Potholes	Kerne Bridge

Hope this helps. Until next week Dave A

9th July 2015 [South Hereford Rural Police Briefing 25th June - 9th July 2015](#)

Crime trends

Garway A Westwood ride on mower was stolen from a farm between 9am and 9.15am on Monday 29th June. The mower had been stored in a barn, the entrance of which had been blocked by a tractor having been parked across it. The tractor had been moved and the mower stolen.

However, the mower was discovered later hidden behind some hay bales in a nearby field, presumably awaiting collection [Incident ref 142-s-290615](#)

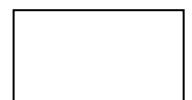
Wormelow At around 1.10am on Saturday 27th June, two males in hoodies were disturbed attempting to break into a shed at the rear of a business premises in the village. Just beforehand, four males had been seen wandering around the area, the only description is that they were quite young looking and wearing hoodies [Incident ref 71-s-270615](#)

Suspicious incidents There have been several reports of a Latvian female going door to door selling jewellery in the past couple of weeks. She was in **Ridgehill** on Friday 3rd July, and this week she was in **Little Birch**. She is described as in her early 20's, about 5'2" with straight brown hair and attractive. She was very polite and described herself as a language student, selling the jewellery to help pay her tuition fees. She did say to the residents in Ridgehill that she had caught a train from Birmingham and then walked from Hereford - slightly bizarre to walk past all the houses in town to come to a sparsely populated area to sell her wares! She's probably not doing any harm but she should have a pedlars certificate.

Suspicious vehicles A white Ford transit panel van **SW04PXL** called at a business premises in **Orcop** on Friday 26th June around 3.45pm. There were two males with the van; one described as stocky, the other in his 30's. They were offering to buy vehicles and having a good look round the premises. [Incident ref 501-s-260615](#)

A green Volvo with a French number plate **WW515DL** was seen in the Gooses Foot Industrial Estate in **Kingstone** on the afternoon of Tuesday 7th July; the two male occupants, both described as olive skinned with dark hair in their 30's and with French accents were offering to sharpen tools. There have been reports of similar incidents in other parts of the county - in one incident a company agreed to have a few tools hardened and a price of £240 was agreed at the time.

The male returned and took more tools than had been agreed and when he brought them back demanded £1400. The work they alleged they had carried out had not been done, so the company refused and gave him a cheque for £240 but the male has made threats to return 'with 20 friends'.



There is a group of French 'travellers' currently parked up in Merton Meadow car park in Hereford and it is anticipated that we will be getting similar calls while they are still in situ. Trading Standards are aware and their advice - as is ours - is '**DON'T DEAL WITH THESE INDIVIDUALS**'.

Arrests and updates A Ford transit **W82UOT** with 'Terry's Tyres' sign written all over it has been reported in several locations around the county, in most cases the occupants have been seen stealing items of scrap from sheds, garages etc. The vehicle was stopped by police in **Harewood End** on Monday 6th July after a report of theft in **Gorsely**, and the two male occupants were arrested. Both males are from Romania but currently living in Birmingham. They were charged with three thefts as a result of items found in the rear of the van. They appeared in court on Wednesday 8th July; one male received a 6 month conditional discharge with £265 fine and costs; the second male received £825 fine and costs. An order was made for forfeiture and destruction of the van.

Kind Regards *Fiona*

Fiona Witcher PCSO 6173 Golden Valley Safer Neighbourhood Team
Peterchurch Police Station Herefordshire HR2 0RR
07779 141232 or 101 ext 4820

View our new Warwickshire Police and West Mercia Police websites at:

www.warwickshire.police.uk and www.westmercia.police.uk

Ross Front Counter Please be aware that Ross-on-Wye Police Station no longer has a Front Counter service. The nearest public front counter is Hereford Bath Street. Please dial 101 to report a non emergency incident. Always dial 999 for emergencies Ross on Wye Safer Neighbourhood Team Email:

rossonwe.snt@westmercia.pnn.police.uk Sgt 1169 Dan Pilkington

PC 3202 Richard Barradale-Smith_PCSO 7131 Lisa Austin_PCSO 6212 Kirsten Bowkett (currently on Maternity Leave)_Tel: 0300 333 3000 ext: 4410 / 4411 / 4403

7.0 Garway Village School

To approved type and value of equipment to be purchased
Agenda Item for the next full Parish Council meeting

8.0 Planning Application for Consideration

Application No	151688
Site Address	Land adjacent Myrtle House, Garway. HR2 8RQ
Description	Hybrid application consisting of: Outline - for demolition of village hall and proposed new dwelling Full - for green field site opposite the village hall
OS Reference	346041,222732
Application Type	Outline

Agenda Item for an Extraordinary Parish Council Planning Meeting

9.0 Proposed New Village Hall

To receive update and to consider any action deemed necessary from the report
Parish Council concerned about political issues
Joint meeting to be arranged between Parish Council and Village Hall Committee
Agenda Item for an Extraordinary Parish Council Planning Meeting
Councillor Mr. Chris Strange Parish Council Representative on the Village Hall Committee
Chairman of Village Hall Committee Mrs. Janet Pullen

10.0 Asset Register

To consider process to create an up to date asset register, assets include
Bus Shelter near The Garway Moon
Seats x 3
Notice Boards x 2
Information Boards x 2
Playground Equipment on Garway Common
Garway Common Signs
Welcome to Garway Sign
Kiosks/Information Centres x 2
Agenda Item for ratification at the next full Parish Council meeting



11.0 Parish Clerk Vacancy

To consider options with regards to the current vacancy

Interested possible candidate declined post

Herefordshire Association of Local Councils (HALC) to be instructed to advertise on HALC Website and Information Corner, source, interview and recruit a Parish Council Clerk for Garway Parish Council for £200.00 (approximately)

Proposed by Councillor Mr. Anthony (Tony) Phillips Chairman

12.0 Garway Common Ownership Issues

To receive reports from the Commons Task Group and agree any action required

See Page 2015 - 308

13.0 Matters Relayed to the Clerk for Agenda of the next meeting

Garway Hill Commoners Association Representative

Village Hall Representative(s)

Garway Village School

Asset Register Ratification

Defibrillator

Parish Clerk Vacancy Update

14.0 Confirmation of Time, Date & Venue of next meeting

The next meeting will be an Extraordinary Parish Council Meeting to be held “date to be advised”

The next full Parish Council meeting will be an Ordinary Parish Meeting to be held on Thursday 24th September 2015, meeting to commence at 7.30pm in Garway School Hall, Garway

Meeting declared closed 9.15pm

Signed.....
Councillor Mr. Anthony (Tony) Phillips Chairman

Date 24th September 2015