

GARWAY PARISH COUNCIL

Minutes of the Ordinary Meeting of
Garway Parish Council
held in Garway School Hall
on Monday 23rd February 2015

No GPC/MW/003

Councillors Present

Councillor Mr. Anthony (Tony) Phillips Chairman
Councillor Miss Cara Campbell
Councillor Mr. Craig Hooper
Councillor Mr. Richard M. Sparey
Councillor Mr. Chris Strange

Acting Clerk Mr. Malcolm Walker

Also Present

Ward Councillor Mr. Jon Norris, P3 Footpaths Officer Mr. Mike Brewer Locality Steward for Balfour Beatty Living Places (BBLP) Mr. David Atkinson, Mr. Anthony Mears Gabb & Co Solicitor and six further members of the public

**The Ordinary Meeting of the Parish Council was formally opened by
the Chairman at 7.30pm**

Election Papers given to all Parish Councillors

1.0 Apologies for Absence

Apologies received and accepted from Councillor Mrs. Rosemarie Sparey
Lengthsman Mr. Terry Griffiths was not present
No representative from the Local Police Team

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors

No Declarations were made

2.2 To consider any written applications for dispensation

No Written Applications were made

3.0 Minutes

To receive, approve and sign the Minutes as a true record of the Ordinary Meeting
No GPC/MW/002 held on 26th January 2015 and Extraordinary Meeting
No GPC/MW/002E held on 9th February 2015 were unanimously confirmed as a true record and signed by the Chairman.

The Parish Council resolved to change the order of business at this time to Item 7.0

7.1 Local Police

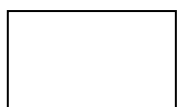
No representative from the Local Police Team present

7.2 Ward Councillor's Report

Ward Councillor Mr. Jon Norris gave the Council a brief verbal update

7.3 Locality Steward Mr. Dave Atkinson

Locality Steward Mr. Dave Atkinson reported on the following
Road issues at White Rocks Water issues on site
Glass House Road Patching now will be followed by surface dressing
Joint work with St. Weonards
Compliments to Mr. Terry Griffiths on his level of service



7.4 Lengthsman Terry Griffiths (Contracts)

Lengthsman Mr. Terry Griffiths was not present but report received via email dated February 2015

Specific Task Work C1239 Ramping House Area

Job Locate lost road culvert headwall and outfall pipe to remove standing water on bend

See notes

Routine Maintenance

Clear grids and clean out road gullies-as required

Jet connecting pipes

Clear road culvert headwalls

Jet clear –as required

Clear grips and reform leads

Clear inspection pits-as required

Clear drainage ditches of minor obstructions and reform leads

Clean off road signs-as required

Note major defect for reporting to PC

Roads covered on this visit

C1239 From C1238 junction to parish boundary Castlefield Woods

C1245 From C1239 junction to parish boundary Ellis's wood

See notes

U71411 From B4521 to junction with C1245

U71412 From U71411 junction to C1239 junction

General Collect litter and rubbish from areas worked

Notes

Specific Task Work C1239 Ramping house. We will have to return to this defect to complete job ran out of water in jetter on this visit

C1245 At the headwall for the field drainage pipe silt has built up

Action- this area is, I believe, in the next county so could the Locality Steward arrange for that county highways to clear his area as major flooding occurs on our roads if it gets blocked up during heavy rainfall.

7.5 Clerk's Report

Acting Clerk attended Website Wonder Word Press training session at HALC offices

Acquired domain name "Garwayparishcouncil.org" for Website

A request for a free copy of the full Register of Electors 2014 had been made by the Acting Clerk

Information Sheet attached to the agenda

Planning Results

Number P143336/F

Type Planning Permission

Location Coed Lank Farm, Broad Oak, Hereford HR2 8QY

Proposal Proposed change of use of stables to two units of holiday accommodation and retention of agricultural building and change of use to stables and associated works

Permission Granted 2nd February 2015

Number P143522/F

Type Planning Permission

Location Little Garway Farm, Garway Hill, Hereford HR2 8HB

Proposal Change of use of agricultural buildings to residential use (4 units) with single storey extension for commercial kitchen

Withdrawn 5th February 2015

Number P143012/F

Type Planning Permission

Location Hazelfield Farm, Broad Oak, Hereford HR2 8QZ

Proposal Proposed erection of dwelling for farm manager

Status Still Valid



19th January 2015 Notice of Registrable Interests Form for Mr. Richard M. Sparey sent to Monitoring Officer

26th January 2015 Notice of Registrable Interests Form for Mr. Craig Hooper sent to Monitoring Officer

27th January 2015 Hereford Council
Parish Council Precept request for £10,574.00
Submitted to Herefordshire Council

Correspondence

January 2015 Herefordshire Association of Local Councils (HALC)
Elections NALC Legal Topic Note LTN 8
Election Special Timetable from Electoral Commission

February 2015 Electoral Services
Request for Full Register of Electors 2014

February 2015 Herefordshire Association of Local Councils (HALC)
Information Corner 7th February 2015

13th February 2015 Good Morning Councillors and Clerks

At last I am starting to make major headway in to the comprehensive list of enquiries which I was tasked to reduce

A couple of months ago, which were in the region of 300, these have now been reduced down in to 10s and also dealing with regular flow of enquiries over the same period.

I am still mindful that I have not visited all the Community Councils meetings in my area, That said I am always available

Join you at a meeting and to talk about my role and how we can work together to improve the service.

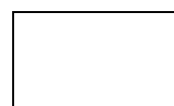
On a personal level it makes life easier if we can discuss issues in this forum as at least it can assist in delivering a swifter response, To the issues raised and often resolution.

Please find below a list of works carried out last week in the Ross Locality

	Location	Quantity	Date	Works carried out
<i>Ross on Wye</i>	<i>Westen under Penyard to Gorsley, All Roads</i>	<i>60+</i>	<i>12.02.2015 to 19.02.2015</i>	<i>POTHOLE REPAIRS</i>
<i>Ross on Wye</i>	<i>Llangarron Area</i>	<i>120+</i>	<i>12.02.2015 to 19.02.2015</i>	<i>POTHOLE REPAIRS</i>
<i>Ross on Wye</i>	<i>Town</i>	<i>65+</i>	<i>12.02.2015 to 19.01.2015</i>	<i>POTHOLE REPAIRS</i>
<i>Ross on Wye</i>	<i>Town</i>	<i>12</i>	<i>12.02.2015</i>	<i>Kerbs, slaps, Block patching and Bollards</i>

COMPLETED WORKS

Locality	Location	Date	Works carried out	Works not carried out	Reason
<i>Ross</i>	<i>C1249 Three Ash</i>	<i>11/02/2015</i>	<i>POTHOLE REPAIRES</i>		
<i>Ross</i>	<i>A466</i>	<i>12/02/2015</i>	<i>POTHOLE REPAIRS</i>		
<i>Ross</i>	<i>B4234</i>	<i>10/02/2015</i>	<i>POTHOLE REPAIRES</i>		
<i>Ross</i>	<i>Hope Mansal</i>	<i>11/02/2015</i>	<i>POTHOLE REPAIRES</i>		
<i>Ross</i>	<i>U71416</i>	<i>29/01/2015</i>	<i>POTHOLE REPAIRES</i>		



Ross	The Boat lane	12/02/15	Ditching and Opening Grips		
Ross	U71025	11/02/15	Pothole Repairs		
Ross	Symonds Yat	12/02/15	Salt Bins Refilling		
Ross	Woolhope	09/02/15	Raise iron work		
Ross	Glewstone	10/02/15	Raise iron work		
Ross	Garway	06/02/15	Patch 30m2 by Cattle Grid		
Ross	How Caple	11/02/15	Repair Verge + Ditching and Opening Grips		

Quantity summary for Llangarron

10mm Wearing Course (Up to 20sqm)	74m ²
Potholes	28
Remove Fallen Tree (Arboriculture)	1cm girth
Clear Ditch	45m

Quantity summary for Pontrilas

10mm Wearing Course (Up to 20sqm)	35	Square Metres
Verge - Pullback to edge of Carriageway	7	Linear Metres
Potholes	5	Number
Fly Tipping Collection (As per description)	2	Number
20mm DBM (Base Course) (Up to 20sqm)	12	Square Metres

Contract Works

Patching B4521 to be completed early next week	800m2 aprox

I hope you find this helps Dave Atkinson

9th February 2015 [South Hereford Rural Police Briefing 1st - 9th February 2015](#)

Good Morning

As Jim Preece mentioned in his last briefing, I will be writing the briefings for your area for now - many of you will probably remember that I wrote them for several years up until about 18 months ago when Kevin Powell took over. I am based at Peterchurch police station and my area is the Golden Valley; however, I am happy to be the point of contact for your area until a permanent replacement is forthcoming.

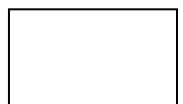
The briefings will be in the same format as the Golden Valley ones i.e. not sent as an attachment, I apologise for yet more changes! Fiona

Crime Trends

Garway A quantity of heating oil was stolen from a domestic tank at a property on Garway Hill sometime between Sunday 25th January and Monday 2nd February. Incident ref 343-s-020215

Kingstone A red Nissan terrano **W26RCV** was stolen overnight last night (Sunday 8th/Monday 9th February) from a locked building in a farmyard outside the village. Also stolen was an Ifor Williams quad bike trailer that had been stored in another building. Incident ref 80-s-090215

Suspicious vehicles



A grey VW Toureg 4 x 4 **AK14XEE** was in the **Tretire** area on Friday 6th February at 11am with two males offering chainsaws and diesel generators for sale. One male had an Irish accent, had a stocky build and dark hair. The second male wasn't spoken to but he was thinner, they looked to be in their 40's. Incident ref 177-s-060215

Probably connected to the above; a white Peugeot partner panel van **ML12HPN** was seen in **Ewyas Harold** and **Pontrilas** on the same day but later in the day, with two Irishmen also offering generators and chainsaws for sale. The males were giving the name of well known businessmen saying they were recommending them - the businessmen did no such thing! Incident ref 481-s-060215

Do not buy from these type of cold-callers, or any other in fact, unless they offer you receipts and a written 7 day cooling off period. By law, anything offered for sale at the door with a value of £42 or over, must be accompanied by the relevant paperwork, with clear details of the company selling the item.

With regard to the chainsaws being offered by these individuals - it is most likely that they will fail any UK safety checks; they are manufactured abroad and are very poor quality and certainly not worth the amount they are being offered for.

IMPORTANT - In reading this, you understand and agree that any vehicle registration numbers given may belong to members of the public going about their lawful business and no inference expressed or implied should be taken that the vehicle and or its occupants have committed any offence UNLESS otherwise specifically stated by the author of this update

Suspicious incidents

An elderly resident of **Holme Lacy** had a visit last week from a male stating he was from Herefordshire Council and needed to look at his shower room and kitchen with regard to repairs needed. The male was given access to the property, ID was not shown at the time and subsequent checks with the council and Herefordshire Housing confirm that no visit had been arranged. Nothing was taken at the time and the male was not left alone in the property. Incident ref 322-s-060215

Community Safety Evening in Ewyas Harold

On Tuesday 10th February, the Golden Valley Local Policing Team are holding a Community Safety Evening in the function room at The Temple Bar in Ewyas Harold.

There will be presentations from West Mercia Police; Herefordshire Council - Trading Standards and Community Protection Team; Hereford & Worcester Fire & Rescue, and The Road Safety Partnership. Come along and learn more about home security; fire safety in the home; how to deal with bogus caller and rogue traders; what can be done about fly tipping and other anti-social incidents; what you can do about speeding in your area and many other issues.

There is no charge for the evening which is open to everyone - refreshments will be served, so come along and be enlightened! Kind Regards *Fiona*

Fiona Witcher PCSO 6173 Golden Valley Safer Neighbourhood Team Peterchurch Police Station Herefordshire HR2 0RR 07779 141232

Parishes covered by Hereford Rural South Safer Neighbourhood Team

Aconbury; Allensmore; Ballingham; Bolstone; Callow; Dewesall; Dinedor; Garway; Grafton; Harewood; Haywood; Hentland; Holme Lacy; Kenderchurch; Kentchurch; Kilpeck; Kingstone; Little Birch; Much Birch; Little Dewchurch; Llandinabo; Llanwarne; Lower Bullingham; Much Dewchurch; Orcop; Pencoyd; St Devereaux; St Weonards; Tretire with Michealchurch; Thruyton; Treville; Wormbridge

The Parish Council resolved to change the order of business at this time to Item 12.0 and hold item in "Closed Session"

12.0 Garway Common Ownership Issues

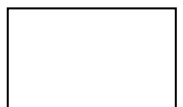
New Task Group to consist of:-

Councillor Miss Cara Campbell, Councillor Mr. Craig Hooper, Councillor Mr. Richard Sparey and Councillor Mr. Chris Strange from the Parish Council
Mr. Watson and Mr. Colin Finnie from parish

Mr. Anthony Mears from Gabb & Co Solicitors met with the Parish Council and Acting Clerk

The Parish Council continued with the correct order of business Item 4.0

4.0 Financial Report



4.1	<u>Bank Balance</u> as per statement (Statement Number 61 received via previous Clerk) @ 30 th January 2015	Treasurers Account £13,136.50
4.2	<u>Receipts</u> Herefordshire Council Lengthsman Grant 2015/2016 Applied for	£6,304.00
	Herefordshire Council P3 Grant 2015/2016 Applied for	£1,065.00
4.3	<u>Invoices for Payment</u> Information Commissioner's Office Data Protection Z2518281 until 19 th January 2016 23/02/2015 Cheque No 000429 Mrs. Linda Cowles	£35.00
	Previous Parish Clerk October and November 2014 Wages 23/02/2015 Cheque No 000430	£406.84
	Herefordshire Association of Local Councils (HALC) Invoice 4302 Photocopying Maps 23/02/2015 Cheque No 000431	£7.20
	Herefordshire Association of Local Councils (HALC) Clerk Cover 9 th February 2015 & 23 rd February 2015 23/02/2015 Cheque No 000432	£261.08
	Terry Griffiths (Contracts) TGC1178 + Work sheets Road Account 23/02/2015 Cheque No 000433	£330.00
	Gabb & Co Solicitor Mr. Anthony Mears 23/02/2015 Cheque No 000435	£2,000.00
	Gabb & Co Solicitor Mr. Anthony Mears 23/02/2015 Cheque No 000437	£1,000.00
	WordPress.com Domain Name Garwayparishcouncil.org Receipt No 12152301 23/02/2015 Cheque No 000436	£18.00
	Monmouthshire County Council Grounds maintenance 2014/2015 Invoice No 70077236 23/02/2015 Cheque No 000434	£964.27

All payments were Unanimously Approved

Due to extenuating circumstance the Parish Council resolved to approve for the clerk to obtain a cheque signature from a previous Parish Councillor, who although no longer a parish councillor is still a cheque signatory until the bank mandate changes are completed

- 4.4 Monmouthshire County Council Grounds Maintenance Contract 2015/2016**
The Parish Council resolved unanimously to obtain 2 further quotes for said works (Sports Field Area) for comparison
Agenda item for the next Parish Council meeting
- 4.5 Donation for Garway Churchyard Maintenance**
The Parish Council resolved unanimously to donate £200.00 towards the maintenance of Garway Churchyard
Proposed by Councillor Mr. Anthony (Tony) Phillips Chairman and Seconded by Councillor Mr. Richard M. Sparey
- 4.6 Lloyds Bank Mandate Variation**
*New mandate form completed by Councillor Mr. Anthony (Tony) Phillips Chairman and existing cheque signatory Councillor Mrs. Rosemarie Sparey
Signed by previous cheque signatory Mrs. Sarah Partridge
Signed by Councillor Mr. Chris Strange, to be taken to Monmouth Bank for verification and returned to Acting Clerk for submission to Lloyds Bank*



5.0 Parish Roads & Public Rights of Way

The Parish Council P3 Footpaths Officer Mr. Mike Brewer left the attached report

6.0 Public Question Time

No matters raised

7.0 To Receive Reports from

See after Item 3.0

8.0 Pre-Order Consultations

Highways Act 1980 Section 119, Proposed Public Path Diversion Order

Footpath GW23 (Part) in the Parish of Garway

The Parish Council resolved unanimously to support the Pre-Order Consultations as presented

9.0 Telephone Kiosks

The two agreements for the sale and purchase of telephone kiosk(s) to a local authority in England and Wales had been completed and returned to BT Payphones for Kiosk 01981580211 and Kiosk 01600750268

10.0 Buses

The changes as of 23rd February 2015 to the Broad Oak – Garway – Hereford 413 Service and Broad Oak – Garway –Kings Thorn 412 Service had been noted

11.0 Standing Orders

The Parish Council Revised Standing Orders were ratified and signed by Councillor Mr. Anthony (Tony) Phillips Chairman, Councillor Miss Cara Campbell and witnessed by the Acting Clerk

12.0 Matters Relayed to the Clerk for Agenda of Next Meeting

Monmouthshire County Council Grounds Maintenance Contract 2015/2016 + 2 more Quotes

Parish Council Clerk Vacancy

Garway School payment

13.0 Confirmation of the Next Meeting Time, Date & Venue

The next Meeting will be an Ordinary Meeting of the Parish Council to be held on **Thursday 26th March 2015** in **Garway School Hall** at **7.30pm**

Meeting declared closed 9.35pm

Signed.....
Councillor Mr. Anthony (Tony) Phillips Parish Council Chairman

Date 26th March 2015