

GARWAY PARISH COUNCIL

Minutes of the Ordinary Meeting of
Garway Parish Council
held in Garway School Hall
on Thursday 17th December 2015

No GPC/MW/011

Councillors Present

Councillor Mr. Anthony (Tony) Phillips Chairman
Councillor Mr. Richard M. Sparey Vice – Chairman
Councillor Mrs. Cara Campbell
Councillor Mr. Chris Strange

Acting Clerk Mr. Malcolm Walker

Also Present

Lengthsman Mr. Terry Griffiths and nine further members of the public

**The Ordinary Meeting of the Parish Council was formally opened by
the Chairman at 7.00pm**

1.0 Apologies for Absence

Apologies received and accepted from and Councillor Mr. Craig Hooper and
Councillor Mrs. Rosemarie Sparey
Ward Councillor Mr. David Harlow not present
Locality Steward for Balfour Beatty Living Places (BBLP) Mr. David Atkinson not present
No representative from the Local Police Team

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors

Councillor Mr. Anthony (Tony) Phillips Chairman declared a NON DPI in Item 7.0

2.2 To consider any written applications for dispensation

No Written Applications were received

3.0 Minutes

To receive, approve and sign the Minutes of the Ordinary Parish Council Meeting
No GPC/MW/010 held on 19th November 2015 were unanimously confirmed as a true record and signed
by the Chairman.

4.0 Financial Report

4.1 Bank Balance as per statement (Statement Number 71 received at HALC Office) @ 30th November 2015

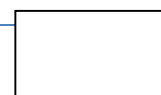
Treasurers Account £9,496.38

4.2 Receipts

Herefordshire Council Lengthsman reimbursement for 2nd Quarter July August September
Reference 4680587 £550.00

4.3 Invoices for Payment

Invoice No 1202 received from A & A Pest Control (addressed to The Clerk, Garway Village
Hall) October, December, February, May and August 2014/2015 £175.00
19/11/2015 Cheque No 000461 + Letter terminating authority for further work
Open Spaces Society Membership No 71275 £45.00
17/12/2015 Cheque No 000466
HALC Clerk Cover 17/12/2015 + Extras Invoice No 6249 £293.68
17/12/2015 Cheque No 000467
Information Commissioner's Office Data Protection Z2518281 until 20/01/2017 £35.00



Financial Payments Unanimously Approved

4.4 To receive 2016-2017 budget recommendations from the Financial Working Group

The Finance Working Group recommended to the Parish Council a balanced budget for the fiscal year 2016 – 2017

Resolved unanimously to approved the budget as presented

See appendix No 1

4.5 To set Precept for 2016-2017

The Parish Council Resolved unanimously that the precept be set at £10,574.00 for the fiscal year 2016 - 2017

November 2015 Real Time Information (RTI) Employer Payment Summary (EPS) submitted to HMR&C

5.0 Public Question Time

Matters raised:-

South Herefordshire Hunt on Garway Common weekend of the 12th and 13th December 2015

Action:- Clerk to write to the master of the hunt reiterating that there is a Hunting Ban on Garway Commons and request an explanation of why this was ignored and a reassurance that there would not be a recurrence of this infringement

Corin Westacott gave an overview of projects for the “Kiosk Information Centre” on Garway Common. Ideas suggested:-

Interactive use with an updated “Blog”, Visitors Book, Audio recordings, Displays, Exhibitions etc.

The Parish Council agreed in principal and added that if a request was received for funding it would have to be considered on its merits at that time

6.0 To Receive Reports from

6.1 Local Police

No representative from the Local Police Team present and no report available

6.2 Ward Councillor’s Report

Ward Councillor Mr. David Harlow not present but report sent by email December 2015

Core strategy

As we are approaching 2016 I strongly recommend Garway Parish council to appoint a committee to look at developing a neighbour development plan for Garway. Other parishes in my ward are finding planning applications being submitted that are not popular. Having an adopted NDP means that the parish is in control of where development takes place.

Herefordshire Council has support available for parish councils (both financial and advisory) and now that many other parishes have got to the stage of adoption, there is plenty of good local advice.

Garway is likely to be a popular village for development due to its relative sustainability – school, pub, new village hall by next year, garage and other services.

Road issues

Now that the weather is turning wetter/colder please report potholes straight away to

<https://www.herefordshire.gov.uk/transport-and-highways/maintenance/potholes/cg-report-a-pothole>

AOB

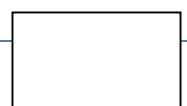
It has been a privilege to represent Broad Oak and Garway since May and I very much look forward to working with you and for you in 2016.

If you need to get in touch my email address is david.harlow@herefordshire.gov.uk

6.3 Locality Steward Mr. Dave Atkinson

Locality Steward Mr. Dave Atkinson not present, see Information Sheet Item 13.0 Invitation to the next Parish Council meeting

6.4 Lengthsman Terry Griffiths (Contracts)



Lengthsman Mr. Terry Griffiths reported on the following:-

Roads Scheduled maintenance work on target with no major issues to report

We are commencing the prewinter inspection of the lined drainage systems as soon as the autumn leaf fall is over

The recent high winds and rainfall no doubt will have left their mark

Salt pots (blue) We will be changing the salt /grit in these pots shortly

Ditches This work will be put on hold until the prewinter work is up to date

P3 PROW No instructions to carry out work have been received

General Ref Cllr Strange

C1239 Near Chapel Corner The wall has lost a number of stones dislodged we think by either the verge or hedge cutter

It will have to be monitored to ensure that it does not get any worse and become unstable

Play area Garway Common

Local inspection has been carried out using the last ROSPA report as a guide

No major issues were apparent

Please note that this inspection may not meet the requirements of the insurance cover as we are not approved inspectors

Previous Worksheets

Could the PC update us on the issues we have raised for their consideration?

Brush in ditches ok to remove

6.5 Footpaths Officer

Councillor Mr. Richard M. Sparey, Vice – Chairman is Temporary P3 Footpaths Officer, any issues or problems please contact him direct.

Issues reference lost footpaths on the Common

Again thanks were given to previous P3 Footpaths Officer Mr. Mike Brewer

7.0 Garway Village School

To approve type and value of equipment to be purchased

The Parish Council unanimously agreed £200.00 as a donation for Garway School in lieu of meetings being held in the School Hall

The Parish Council unanimously agreed to purchase a “Banner” for Garway Primary School from Fastsigns

Price £178.69 + VAT £35.74 Total price £214.43 Cheque numbers 17/12/2015 000469 and 000470

8.0 Parish Council Website

8.1 To consider issues related to a website which is displaying outdated information Agendas, Minutes, policies etc. to be put on the Official Garway Parish Council Website www.garwayparishcouncil.org

Mr. Malcolm Howard to be contacted reference old joint website

8.2 Ideas for use of Kiosks on the Official Garway Parish Council Website Reference Item 5.0 Public Question Time

9.0 Garway Community Issues

Request for permission to erect a Circus Big Top on Sunday 12th June 2016

Garway Parish Council unanimously approved the erection of a Circus Big Top on 12th June 2016.

Acting Clerk instructed to write a letter of approval from the Parish Council to Garway School PSA.

10.0 New Village Hall / Community Centre

Councillor Mr. Chris Strange Parish Council Representative on the Village Hall Committee Chairman of Village Hall Committee Mrs. Janet Pullen

Constitution of the old Village Hall needs clarification

Governance of the old Village Hall needs investigation

Missing Title Deed for adjacent piece of land to Village Hall



Councillor Mr. Chris Strange, Councillor Mrs. Cara Campbell & Councillor Mr. Craig Hooper nominated by the Parish Council to be Representatives on the Village Hall Committee

A meeting of Parish Councillor Representatives and Village Hall Committee Members to be convened in January 2016 with a report for the Parish Council's next meeting

The Parish Council re-affirmed that they are wholly behind the construction of the New Village Hall.

11.0 Play Area Maintenance

ROSPA Report for Garway Playground had been undertaken in June 2013

Several repairs had been highlighted and should be undertaken within the allotted time scale so as to remain within the current risk assessment.

Acting Clerk has booked a ROSPA Inspection for 2016

Mr. Mark Jones reference "Bark" for play area costing approximately £400.00 on hold due to weather conditions

Agenda Item for the next full Parish Council meeting

12.0 Neighbourhood Development Plan

Some information found in Parish Council paper work and Sam Banks from Herefordshire Council will be attending the 28th January 2016 meeting

Agenda Item for the next full Parish Council meeting

13.0 Information Sheet

Planning Results

Number P143012/F

Type Planning Permission

Location Hazelfield Farm, Broad Oak, Hereford HR2 8QZ

Proposal Proposed erection of dwelling for farm manager

Planning Permission Refused 2nd December 2015

Number 152895

Type Planning Permission

Location Wain Barn, Church Farm, Garway, Herefordshire

Proposal Repairs and improvements to the roof on the Wain Barn including new insulation and rainwater goods. (Retrospective)

Planning Permission Granted 2nd December 2015

Number 152893

Type Planning Permission

Location Church Farm, Garway, Herefordshire HR2 8RL

Proposal Proposed change of use from redundant agricultural building to artists studio (Retrospective)

Application still valid

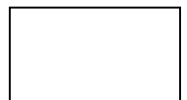
November 2015 Transparency Funding Application Form
Laptop, (Scanner, Copier, Printer), Website Annual Costs,
Parish Councillor & Clerk Training Total amount applied for £575.00
{ All Parish Councillors unanimously agreed for the Acting Clerk to apply for the Transparency Funding Grant }

4th December 2015 Good morning all.

As I alluded to last week the start of pothole season has begun, up until yesterday I had put in for repairs over 100 of the little blighters.

Thankfully, there was no recorded of serious flooding in the 3 wards, e.g., no rivers over flowing across the carriageway.

Not like some of our less fortunate neighbouring Parishes.



Now that most of the crops have been harvested apart from some beat, most of the land has been replanted.

That said, if you see footpaths which have not been re-established in a timely manner please let me know, and will ask the land owner to address the situation.

SIDs update, since last week's post, I have been put in touch with a very local supplier of this apparatus.

With the early signs, that this company, may be VERY competitive.

Though once I have more information on potential prices I will let you know.

The annual plan consultation held on Tuesday for Councillors and members of the public saw a steady stream of people visiting over the 6 hour period, hopefully, which I am sure every one left at least a little more informed, than when they first arrived.

Ward: Wormside

| | | | |
|--|--------------------------------------|-------------------------|---------|
| B4348 FROM A465 TO C1228 HAYWOOD ROAD | Rail crossing --Locks | Create Grips | 6 grips |
| A465 FROM PROW FOOTPATH KD3 TO GWENT BOU | Street Cleaning - Remove Mud / Spoil | 14,000.00 Linear Metres | |
| B4348 FROM A465 TO C1228 HAYWOOD ROAD | Gully Cleaned and Connection Proved | 5.00 | |
| B4349 FROM B4348 TO ARKSTONE COURT ROAD | Cleaning - Sign Face (CWAY) | 1.00 Number | |
| A465 FROM THE MOTTE TO CRIZELEY LAYBY VI | Repair Sign Reflective | 1.00 | |
| Number | | | |
| BLACKHOUSE FARM ROAD FROM C1230 | Potholes | 2 potholes | |
| Two Brooks Lane | Potholes | 6 potholes | |
| TRELOUGH ROAD | Potholes | 3 potholes | |

Ward: Llangarron

| | | | |
|--|----------|-----------|--|
| A4137 FROM BURNTHOUSE GREEN TO GREAT TRE | Potholes | 1 pothole | |
| Garrenhill Road | Potholes | 1 pothole | |
| Until next week Dave A | | | |

14.0 Parish Clerk Vacancy

No applications as yet. HALC still sourcing suitable candidates
Advertisement to be placed in The Hereford Times in January 2016

15.0 Garway Common Ownership Issues

To receive reports from the Commons Task Group and agree any action required
No further progress as yet, communication from the Land Registry still awaited

16.0 Matters Relayed to the Clerk for Agenda of the next meeting

Neighbourhood Development Plan - Sam Banks from Herefordshire Council Planning Department
Play Area
Parish Clerk Vacancy Update
P3 Footpaths Officer Vacancy
New / Old Village Hall Update

17.0 Confirmation of Time, Date & Venue of next meeting

The next Parish Council meeting will be an Ordinary Meeting to be held on Thursday
28th January 2016, meeting to commence at **7.00pm** in Garway School Hall, Garway

Meeting declared closed 8.25pm

Signed..........
Councillor Mr. Anthony (Tony) Phillips Chairman
Date 28th January 2016