

Garway Parish Council

Minutes of The Parish Council meeting of Garway Parish Council held in Garway School Hall on Monday 14th November 2016 at 7pm

Councillors Present: Chairman Cllr Tony Phillips, Vice – Chairman Cllr Richard Sparey, Cllr Chris Strange, Cllr Rose arrived at 7.30pm

Also in attendance: Parish Clerk Kath Greenow, 1 member of the public

1. Apologies for Absence

1.1 Apologies accepted from Cllr Cara Campbell, Cllr Craig Hooper

2. Declarations of Interest & Dispensations

2.1 None declared

3. Minutes

3.1 To approve and sign the Minutes of the Parish Council Meeting held 10/10/2016

It was **RESOLVED:** to approve and sign the Minutes of the Parish Council Meeting held on 10/10/2016

3.2 To approve and sign the confidential minutes of 10/10/2016

It was **RESOLVED:** to approve and sign the confidential minutes of 10/10/2016

4. Reports

4.1 Ward Councillor Mr David Harlow

No report from ward Cllr

4.2 P3 Footpaths Officer

The footpaths officer reported that 2 volunteers have come forward to assist the footpaths officer with the footpaths

It was **RESOLVED:** that the clerk obtain a footpaths map for placing on the website from Balfour Beatty.

5. Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues with or ask the Parish Council questions

A parishioner present at the meeting raised concern regarding fibre broadband and the accessibility of being able to get fibre broadband. Some parishioners had been able to obtain fibre broadband, but it was his understanding that those people that were not BT customers were not able to apply for fibre broadband. It was his understanding that there had been 4 connections made to neighbours in the area where the parishioner lived. The clerk was asked to contact the ward Cllr regarding the matter raised by the parishioner.

6. Village Hall

6.1 To consider appointing a representative from the Parish Council to village hall committee

As defined in the trust deed document of 1994 the parish Council shall have representation of 2 parish councillors.

It was **RESOLVED:** that the Parish Clerk obtains a copy of the trust deed document 1994 and that she contacts the Chairman of Garway Village hall committee Janet Pullen to arrange a meeting with the Parish Council and village hall committee .

7. Lengthsman & P3

7.1 To consider work to be carried out by Lengthsman

The lengthsman had prepared a report for the Parish council which had been sent to Cllrs

Scheduled programme is ongoing with no major issues to report.

Servicing of blue salt/grit pots will be completed this month.

Confirmation is required from the parish council that they require the county grit bins to be serviced by ourselves.

It was **RESOLVED:** the lengthsman to attend to the salt bins to ensure they are fit for purpose in the event of bad weather

Leaf sweeping and clearance in the built-up areas where linked drainage systems are present will be completed as soon as leaf fall has finished.

This hopefully will reduce the reoccurring problem with grids becoming blocked up with debris.

Items raised on the job sheets unrelated to routine road maintenance which we feel should be brought to the parish council's attention.

U71416.

The road from the cattle grid at the start of the common is breaking up and in a short time will become unusable to normal traffic.

C1245. The erosion problem at the county boundary end of this road has reached closer to the road side ditch and will clearly be a serious issue in the very near future.

Specific Task Work.

These items have been raised from routine maintenance reports and are presented to the parish council for approval to carry out remedial work.

C1245. From C1239 junction to Church Farm entrance. Clear out existing ditch and reform grips as required. Lower Town area. Clear out existing ditch and reform grips. From the bend, just before the county boundary. Clear out existing ditch and road culvert headwalls and reform grips. Costings. £450 plus vat at 20%.

C1238. Alongside Alan Shepherd's wood. Reform ditch to road culvert headwall. Costings. £225 plus vat at 20%. C1239. Near Ramping House. Clear existing ditch and reform grips.

Tennesfield Farm. Carry out work to prevent surface water contaminating the road. Costings. £450 plus vat at 20%.

This completes our prewinter report hopefully I will be able to attend the next meeting to if necessary clarify any questions about the report.

It was **RESOLVED** that the work identified in the lengthsman report is carried out as 1 job per month subject to funds being available in the lengthsman grant. Nov work C1245. From C1239 junction to Church Farm entrance. Lower Town area.

Dec C1238. Alongside Alan Shepherd's wood. Jan Tennesfield Farm Carry out work to prevent surface water contaminating the road.

7.2 Road issues for reporting to Balfour Beatty / Herefordshire Council

It was **RESOLVED**: that the clerk contact Balfour Beatty to report the following:

The area of road known as The Quab has become dangerous and needs resurfacing. Cllr Strange raised an issue relating to Meredith Lane area. Cllr Strange to contact the clerk with details so she could report the matter as this was in the parish of St Weonards and not Garway.

8. To receive an update on quotes for removal of dead tree at the children's play area

The Chairman advised that he was waiting a quote from a member of the community who was a qualified tree arborist

9. Finance

9.1 To approve payments to:

It was **RESOLVED**: to pay

Reimbursement to Cllr Hooper re purchase of acrylic for noticeboard £36.00

Donation OWL Good Neighbour Scheme £100.00

Herefordshire Council cost in respect of uncontested election (7th May 2016) £44.20

9.2 To note conclusion of external audit report 2016

The completion of the external audit was noted no action required from the audit report

9.3 To note remittance of Wayleave payment from Western Power £226.00

Noted

9.4 To note a donation given towards parish defib from parishioner for £150.00

Noted. this was given in appreciation for the help given to the parishioner in respect of the use of speaker equipment for a funeral in the parish.

9.5 To receive an update on a defibrillator for the parish.

No further update at present as awaiting a response from the member of the public who had indicated they would be willing to give a donation to purchase 1 defib to be in the telephone box in the village near the Garway Moon

10. Planning

10.1 To note planning application approved / refused by Herefordshire Council since last meeting None

11. Neighbourhood Plan

11.1 To note date of 1st inception meeting of the NDP

Noted as 28/11/2016 7pm at Garway Village Hall

12. Correspondence

12.1 To note correspondence received since last meeting

12.2 To consider a letter from Parishioner concerning an ash tree at Rock Mount

It was **RESOLVED**: that the clerk contact Western Power concerning the overhanging branches of the tree near the power lines at Rock Mount. The Chairman will visit the site and report back to the PC on the tree issues with a view to contacting the landowner as to how the matter is to be addressed

13.Training

13.1 To agree a date for HALC in house training

It was **RESOVLED** that: the clerk book a date for in House training to take place in January 2017

13.2 To consider HALC Training sheet and book training as appropriate

14.Date of next Scheduled meeting Monday 12th December 2016 at Garway School 7pm Noted

15.Matters Relayed to the Clerk for Agenda (no discussion)

Parish Council Chairman Date

Subject to Council Resolution these items will be held in closed session

A resolution was passed to exclude the public due to the confidential matters to be discussed

16.Commons Easement

16.1 To consider solicitor's advice on a request for an easement relating to planning permission 162120 granted for new dwelling, land between Newholme and Newlands Cottage

DRAFT