

Garway Parish Council

Minutes of The Parish Council meeting of Garway Parish Council held in Garway School Hall on Monday 10th July 2017 at 7.30pm

Present: Chairman Cllr Tony Phillips, Vice – Chairman Cllr Richard Sparey, Cllr Chris Strange & Cllr Cara Campbell

In Attendance: Mrs Kath Greenow Parish Clerk & 1 Parishioner and Ward Cllr D Harlow

1. Apologies for Absence

To receive and approve apologies for absence

Apologies accepted from: Cllr Craig Hooper. Cllr Rose Sparey

2. Declarations of Interest & Dispensations

2.1 To receive any declarations of interest or consider any written applications for dispensation

Cllr Chris Strange declared a non-disclosable pecuniary interest on agenda item 11.2

3. Minutes

3.1 To approve and sign the Minutes of the Parish Council Meeting held on 22nd June 2017

It was **RESOLVED:** to approve and sign the Minutes of the Parish Council Meeting held on 22nd June 2017

4. Open Session

4.1 Ward Councillor report

The ward Cllrs report had been circulated to Cllrs which was noted

4.2 To receive views of residents on parish matters

No matters raised

5. Village Hall

5.1 To receive a report on the village hall from PC reps

Report was given by PC reps. A meeting is to be set up between the Parish Council as Custodian Trustees of the Village Hall with the Charity Trustees of the Village Hall in relation to the Trust Deed. [Clerk to Action](#)

6. Neighbourhood Plan

6.1 To receive an update on the draft NDP and next steps

No further update

7. Finance

7.1 To note finance report

The finance working had meet to go through the finance report. No matters were raised concerning the report.

7.2 To note Budget report

The finance working group had meet to review the budget report. The recommendation from the working group was that budget was on track and the Parish Council needed to ensure that the lengthsman budget was closely monitored due to a reduction in the lengthsman budget for this year.

7.3 To approve invoices/reimbursements for payments:

It was **RESOLVED:** to pay

A4 office Products – printer cartridges £24.74 +VAT

7.2 To note payments made to HMRC re PAYE

PAYE2017/18 payments to HMRC noted to date as nil

7.3 To note BAC remittance from HMRC for vat reclaim 2016/17 £3,182.10

Noted

8. Asset Register

8.1 To consider updating The Asset Register

It was **RESOLVED:** that the Clerk updates the asset register to include the Parish Council Computer, Printer & Parish Council Defibrillator. [Clerk to Action](#)

9.Lengthsman & P3

9.1To consider work to be carried out by Lengthsman

No further maintenance work required at present.

9.2 Road issues for reporting to Balfour Beatty /Herefordshire Council

Ongoing issues relating to potholes needing to be fixed.

10. Footpaths

10.1To receive a report from the Footpaths Officer

The footpaths officer reported that footpaths are in good order.

10.2. To consider work to be carried out on the footpaths by the lengthsman

No work identified. Footpath officer will contact the lengthsman if any work is required in the next month

11.Planning

11.1To consider commenting on Rural Areas Site Allocations Development Plan Document -Issues & Options Consultation

The Parish Council are undertaking a Neighbourhood Plan and it was the view of the Parish Council in the light of this no comment would be submitted on the consultation

11.2 To consider commenting on planning application:

171971 Church Farm Garway Herefordshire

Proposed alterations and extensions to existing dwelling.

It was **RESOLVED**: to Support the application

11.3 To consider commenting on planning application:

172198 Ash Cottage Garway Hereford

Proposed: Single story extension to rear of property

It was **RESOLVED**: to Support the application

12.Neighbourhood Plan

12.1To receive an update on NDP progress and next steps. Duplication of agenda item 6

13.Correspondence

13.1To note correspondence since last PC meeting. None

13.2To note HALC information corner. Noted

13.3To consider HALC Training Sheet and book training as appropriate

No training required at present

14. Date of next Scheduled meeting as Monday 9th September 2017 at 7.30pm Garway School Hall. Noted

15.Matters Relayed to the Clerk for Agenda of the next meeting

Subject to Council Resolution this item will be held in closed session

A resolution was passed to exclude the public due to the confidential legal nature of business to be discussed

16.Commons

16.1To receive an update on the commons dispute and to consider appropriate action

An update on the commons dispute was discussed.

Tony Phillips

Chairman Garway Parish Council

Date 09/10/2017