

Garway Parish Council

Minutes of The Annual Parish Council meeting of Garway Parish Council held in Garway School Hall on Monday 23rd May 2017 at 7pm

Present: Chairman Cllr Tony Phillips, Vice – Chairman Cllr Richard Sparey, Cllr Chris Strange, Cllr Cara Campbell, Cllr Rose Sparey & Cllr Craig Hooper.

In Attendance: Mrs Kath Greenow Parish Clerk, Ward Cllr David Harlow & 5 Parishioners

1.To elect Chairman

It was **RESOLVED:** to elect Cllr Tony Phillips as Chairman
Declaration of acceptance of office was completed by the Chairman.

2.To elect vice Chairmen

It was **RESOLVED:** to elect Cllr Richard Sparey as vice Chairman

3.Apologies for Absence

To receive and approve apologies for absence

None

4.Declarations of Interest & Dispensations

4.1To receive any declarations of interest or consider any written applications for dispensation

5. Minutes

5.1To approve and sign the Minutes of the Parish Council Meeting held Monday 24th April 2017

It was **RESOLVED:** to approve and sign the Minutes of the Parish Council Meeting held on Monday 24th April 2017

5.2To approve & sign the confidential minutes of 24th April 2017

It was **RESOLVED:** to approve & sign the confidential minutes of 24th April 2017

5.3 To approve and sign the Minutes of the Extra Ordinary Parish Council Meeting held on Tuesday 2nd May 2017

5.4 To approve and sign the Confidential Minutes of the Extra Ordinary Parish Council Meeting held on Tuesday 2nd May 2017.

It was **RESOLVED:** to approve and sign the Confidential Minutes of the Extra Ordinary Parish Council Meeting held on Tuesday 2nd May 2017.

6.Open Session

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues with or ask the Parish Council questions.

A Parishioner raised concerns regarding dog mess on the commons and that horse riders were also using the common.

Questions relating to the commons issues were raised by a parishioner present. The parishioner was advised that the PC could not respond to his concerns as this was an ongoing legal matter.

A question was asked relating to PC accounts and the clerk advised that the end of year accounts would be placed on the PC website after they had been approved at a PC meeting.

At this point in the meeting the Chairman brought forward agenda item 10 Neighbourhood Plan

10.Neighbourhood Plan

10.1 To receive a presentation on the draft NDP and next steps

Cllr Hooper gave a presentation on the NDP progress to date. A grant had been obtained by the PC for the NDP. Planning Kirkwells had been appointed to help and assist with the NDP process and compiling the NDP. A steering group was in place consisting of PC reps and members of the community. A draft NDP is currently being worked up by the steering group and it is hoped will be ready for informal consultation with the community shortly.

7.Reports

7.1 Ward Councillor report

Planning

Planning application 160852 (Caldicott Farm) - Date of Committee 14th June at 10am. It is likely that there will be a site visit in the preceding few days for the committee to understand the local issues. As the PC will have been informed recommendation is approval based on detailed assessment of the application and objections along with securing an agreed landscape planted buffer.

School funding

I was asked by the Chairman at the last PC meeting I attended in March about school funding and I sent around a response I received from the Cabinet member for young people. This issue is being taken very seriously by Herefordshire Council & more news will follow.

Other local issues

I have been contacted by Garway residents over the last few weeks about broadband and social care & have responded to their concerns. Broadband in Garway should certainly improve dramatically over the coming months as Gigaclear get more entrenched but social care will be an ongoing issue both locally and nationally.

Disaster recovery

The Herefordshire Business Continuity Forum (HBCF), on behalf of Herefordshire Council, is working with industry experts in business continuity and IT to help local businesses develop resilience against unexpected events.

'The 5 Rs' programme is built around the business continuity principles of Risk, Resilience, Response, Recovery and Reassurance. The initiative will help county businesses to build an understanding of how to protect themselves against unexpected events.

Introductory event on Tuesday 16 May at Growth Hub, Rotherwas - For more information, and to register for a free place, visit whybusinesscontinuity.eventbrite.co.uk

Contracts exchanged for the sale of 16-18 High Town

The sale of the fire damaged building, 16-18 High Town moved a step closer with the exchange of contracts to a Birmingham based property developer Elevate Property Group on Wednesday 26 April.

The building, which was damaged by fire in 2010, has outline planning consent and work on its restoration could start as early as this summer.

Crematorium donates £5,000 to Macmillan Cancer Support

Herefordshire Council's crematorium has donated £5,000 to Macmillan Cancer Support through the Institute of Cemetery and Crematorium Management's (ICCM) Recycling of Metals Scheme. In the last year, Macmillan Cancer Support has adopted 25 new posts at Hereford County Hospital and the donation will help the charity to deliver extensive training and development to their team at the Trust.

Since November 2011, under this scheme, the crematorium has so far donated £46,624 to charities across the county such as the ELY memorial fund, The Haven, Cruse Bereavement Care, Marie Curie Cancer Care, St Michael's Hospice, Home Start, Phoenix Bereavement Support Services, Winstone's Wish and Rocky Lee's Little Feet.

7.2 Locality officer Balfour Beatty report

No locality report.

Concerns were raised by Cllrs that the locality steward had not attend a PC meeting. The clerk was asked to contact the locality steward and ask him to attend a PC meeting despite the Parish Clerk. **Clerk to action**

8.Village Hall

8.1To receive a report on the village hall from PC reps

PC reps Cllr Sparey & Cllr Strange reported back on the recent village hall meeting that had taken place. Work on the new community centre/ hall had started. The village hall committee would not be hosting a village fund day this year.

8.2To consider a date for the PC to meet with village hall committee at Garway Village Hall.

Clerk to contact the village hall Chairman with some dates for meeting with them after the village hall AGM had taken place.

9.Village Fun day

9.1 To consider PC undertaking to arrange and host the village fun day in Garway

Discussion took place on the village fun day and the possibility of the PC hosting and arranging a fun day.

A charity auction day was also discussed, but this idea needed further consideration as a licence may need to be obtained for this. Clerk to action

It was **RESOLVED**: Not to host or arrange a fun day for the village this year, and the Clerk was asked to seek clarity on the PC organising a charity auction **Clerk to action**

11. Finance

11.1 To note receipt of BACS payment for 1st precept payment for 2016/17 from Herefordshire Council

BACS payment noted as £6080.00

11.2 To approve payments to:

It was **RESOLVED**: to pay

Annual renewal of Parish Council Insurance – Zurich Municipal £353.59

Clerks reimbursements for postage £8.67

Garway Village Hall hire (NDP) £36.00

The Clerk advised that the yearend accounts were still with the internal auditor

It was **RESOLVED**: to defer agenda items 11.3-11.6 and that an extra ordinary meeting would take place to agree and adopt the accounts before the end of June.

11.3 To agree and adopt internally audited accounts 2016/17

11.4 To consider internal auditors report 2016/17

11.5 To agree and sign the Annual Governance Statement

11.6 To agree and sign The Annual Accounting statement 2016/17

12.Lengthsman & P3

12.1 To consider work to be carried out by Lengthsman

It was **RESOLVED**: that a parish walk would take place with Terry Griffiths the parish lengthsman, Cllr Strange & The Parish Clerk to identify work required to be carried out by the lengthsman **Clerk to action**

12.2 Road issues for reporting to Balfour Beatty /Herefordshire Council

Concerns were raised regarding pot holes in the parish which had been reported but had still not been attended to

13. Footpaths

13.1 To receive a report from the Footpaths Officer

The Footpaths Officer reported that there were no issues on the footpaths at present

13.2. To consider work to be carried out on the footpaths by the lengthsman

No work identified

14.Planning

14.1 To note planning application approved / refused by Herefordshire Council since last meeting

None

14.2 To note date of Herefordshire Council planning committee meeting re: planning application 160852

Caldicott Farm Broad Oak

Date noted as 14/6/2017. Cllr Hooper was not able to attend the meeting and speak in behalf of the Parish Council as he would be away behalf of the Parish Council **Clerk to action**

It was **RESOLVED**: that the Clerk would attend the planning committee meeting and speak on

14.3 To consider commenting on planning application: 171378 Tannersfield, Garway Hereford

Proposed Building for Livestock

It was **RESOLVED**: to support the application

14.4 To consider commenting on planning application: 171542 Homelands Garway Hill Hereford

Description: Demolition and re-build to provide three bedroomed house on existing plot

It was **RESOLVED**: to support the application

15.Correspondence

15.1 To note correspondence since last PC meeting

16. Date of next Scheduled meeting as **Monday 12th June 2017 at 7.30pm Garway School Hall**

17.Matters Relayed to the Clerk for Agenda of the next meeting

Subject to Council Resolution this item will be held in closed session
A resolution was passed to exclude the public & press due to a confidential legal matter

18.Commons

18.1 To receive an update on the commons dispute and to consider appropriate action

No further update available

18.2 To consider payment of £11,650.00+VAT to H Vaughan Vaughan & Co solicitors

Deferred

Tony Phillips

Chairman
Garway Parish Council

Date