

Minutes of Garway Parish Council Meeting

Monday 8th April

at 7pm

held in Garway Community Hall

Present: Chairman Cllr Richard Sparey Vice Chairman Cllr Chris Strange & Cllr Tony Phillips

Parish Clerk Kath Greenow & 3 parishioners

1. Apologies for Absence

1.1 To receive and approve apologies for absence

Cllr Cara Campbell, Cllr Craig Hooper & Cllr Rose Sparey

2. Declarations of Interest & Dispensations

2.1 To receive any declarations of interest or consider any written applications for dispensation

Chairman Cllr Richard Sparey & Cllr Chris Strange declared a (DPI) Disclosable Pecuniary Interests on agenda items 8.1, 8.2 and 9.4 as they were charity trustees of Garway Community Hall.

3. Minutes

3.1 To approve and sign the minutes of the Parish Council Meeting on Monday 11th March 2019

It was **RESOLVED:** to agree and sign the minutes of Monday 11th March 2019

4. Open Session

4.1 To receive report from Ward Councillor.

No ward Cllrs report

4.2 To receive views of residents on parish matters. (this agenda item is limited to a maximum of 10 minutes)

An update relating to planning application: 183951. Land to the west of St Marys Church, Broad Oak, for the erection of two detached dwellings and new vehicular access was given by the applicant. He explained the position regarding the drainage strategy and attenuation pond, which would consist of a reed bed, and advised that highways were happy with the access of the proposed site.

Cllrs noted that since the application the 30mph speed limit had been installed by Balfour Beatty

5. Lengthsman & P3

5.1 To consider work to be carried out by Lengthsman

There is some outstanding lengthsman work to be completed by the lengthsman.

The Clerk was asked to contact the lengthsman to request the outstanding work is attended to

6. Footpaths

6.1. To consider work to be carried out on the footpaths by the lengthsman

There is some outstanding P3 work to be completed by the lengthsman

The Clerk was asked to contact the lengthsman to request the outstanding work is attended to

7.Highways

7.1 To consider road issues for reporting to Herefordshire Council

No further road issues identified. The Clerk reported that a new locality steward was in post for the area. It was **RESOLVED**: that the Clerk contacts the new locality steward to ask him to attend the Parish Council Meeting in May.

8. Garway Community Hall

8.1 To consider a request from Garway Community Hall for use of the commons for a community fun day in August 2019

The agenda item was deferred to the next Meeting due to the Parish Council being non-quorate

8.2 To consider information from Garway Community Hall secretary relating to payments for hire of the hall for Parish Council Meetings

The agenda item was deferred to the next Meeting due to the Parish Council being non-quorate

9. Finance

9.1 To note finance report

The finance report was noted as £7168.24

9.2 To consider invoices/reimbursements & payments:

It was **RESOLVED** to pay:

Clerks monthly salary as per schedule

HMRC-PAYE due £82.40

Terry Griffiths Lengthsman invoice P3 TGC0705 £261.00+vat

Kirkwells invoice – NDP stage 2 £1575.00+vat

Clerks reimbursement for postage £8.22

Archer signs – dog signs £157.65+vat

9.3 To agree re payment to Groundworks for unspent NDP grant of £900.00

It was **RESOLVED**: to repay the unspent NDP grant of £900.00 to Groundworks UK

9.4 To consider grant application from Garway Community Hall regarding legal costs for vesting of assets, including the old village hall and Community Centre of the Garway Village Hall Charity into newly created Garway Community Association.

The agenda item was deferred to the next Meeting due to the Parish Council being non-quorate

10. Neighbourhood Plan

10.1 To note the date for next NDP working group meeting.

The date of the next NDP working Group meeting was noted as Tuesday 23rd April at 7.30pm at Garway Community Hall

11. Planning

11.1 To note applications approved /refused by Herefordshire Council since last meeting

None

11.2 To consider PC representation at the Planning and Regulatory Committee on 10th April 2019 at 10:00am. Relating to Land to the west of St Marys Church, Broad Oak, Description: Proposed erection of two detached dwellings and new vehicular access. Application: 183951

It was **RESOLVED**: that there would be no further representation at the planning committee meeting by the Parish Council.

11.3 To consider further action in relation to planning permission granted for 8 dwellings at Ivy Cottage.

It was **RESOLVED**: that no further action would be taken on the matter by the Parish Council

12. Correspondence

All correspondence had been emailed to Cllr prior to the meeting

13. Date of next Scheduled meeting

The date of the next Schedule meeting was noted as:

The Annual Parish Meeting Monday 20th May at 7pm and then followed by the Annual Parish Council Meeting - at Garway Community Hall.

14. Matters Relayed to the Clerk for Agenda of the next meeting (no discussion)

None

A resolution will be passed to exclude the public and press due an employment matter to be discussed

A resolution was passed to exclude the public and press due an employment matter to be discussed

15. To consider Clerks complaint relating an employment matter.

The Clerk outlined the complaint relating to employment matter.

It was **RESOLVED:** that Parish Council would need to seek advice as to the procedure for dealing with the complaint made.

Chairman Garway Parish Council

Dated