

Minutes of Garway Parish Council Meeting

Monday 11th March

at 7pm

held in Garway Community Hall

Present: Chairman Cllr Richard Sparey Vice Chairman Cllr Chris Strange & Cllr Rose Sparey

Parish Clerk Kath Greenow & 4 parishioners

1. Apologies for Absence

1.1 To receive and approve apologies for absence

Cllr Tony Phillips & Cllr Craig Hooper

2. Declarations of Interest & Dispensations

2.1 To receive any declarations of interest or consider any written applications for dispensation

Chairman Cllr Richard Sparey & Cllr Chris Strange declared a (DPI) Disclosable Pecuniary Interests on agenda items 8.1, 8.2 and 9.7 as they were charity trustees of Garway Community Hall.

3. Minutes

3.1 To approve and sign the minutes of the Parish Council Meeting on Monday Tuesday 5th February 2019

It was **RESOLVED:** to agree and sign the minutes of Tuesday 5th February 2019

4. Open Session

4.1 To receive report from Ward Councillor.

No ward Cllr report

4.2 To receive views of residents on parish matters. (this agenda item is limited to a maximum of 10 minutes)

A Parishioner present raised concerns as to the PC's comments relating to the planning application for Court Cottage.

A parishioner advised Cllrs that work had started on planning permission granted at Ivy Cottage.

At this point in the meeting the Chairman brought forward agenda item 11.3

11.3 To consider Parish Councillor to speak on behalf of the PC at Herefordshire Council planning committee meeting on 13/03/2019 regarding: Court Cottage, Garway, Herefordshire, HR2 8RQ
DESCRIPTION: Erection of 2 Dwellings and associated garaging and revised vehicular access for planning approval 180075/F

It was **RESOLVED:** that there would be no representation at the planning committee meeting by the Parish Council. 13/03/2019. The Parish Council had not made a request to the ward Cllr to ask that the application is brought to the planning committee. The Parish Council had no objection as the application complies with the core strategy. The clerk was asked to contact the clerk of the planning committee to

advise that the Parish Council supported the application. The clerk was asked to contact David Harlow to ask why it had been brought to the planning committee.

5.Lengthsman & P3

5.1 To consider work to be carried out by Lengthsman

The junction at The Quab road needs attending to. Cllr Strange would meet with the lengthsman to discuss the problem.

It was **RESOLVED** that: A routine maintenance day would be carried out in March by the lengthsman and that a litter bin is sited near the area of the common, as previously requested by the PC.

6. Footpaths

6.1. To consider work to be carried out on the footpaths by the lengthsman

Footpaths work has been previously identified but has not been carried out yet.

It was **RESOVLED:** that some kissing gates were required along GW3. Cllr Strange & Cllr Richard Sparey meet with the lengthsman to advise where they were required along GW3

7.Highways

7.1 To consider road issues for reporting to Herefordshire Council

No new road issues to report

8. Garway Community Hall

8.1 To consider a request from Garway Community Hall for use of the commons for a community fun day in August 2019

The agenda item was deferred to the next Meeting due to the Parish Council being non-quorate

8.2 To consider information from Garway Community Hall secretary relating to payments for hire of the hall for Parish Council Meetings

The agenda item was deferred to the next Meeting due to the Parish Council being non-quorate

9. Finance

9.1 To note finance report

The finance report was noted

9.2 To consider invoices/reimbursements & payments:

It was **RESOLVED:** to pay

Clerks monthly salary as per schedule

HMRC-PAYE due £164.80

Terry Griffiths Lengthsman invoice TGC0657 £38.40

A4 Office Products ltd £41.83+vat

Renewal of payroll software for 2019/2020 £49.00+vat

Clerks reimbursement for postage £ 12.49

Clerk mileage Jan,feb & March £43.20

9.3 To consider costs of dog fouling signs & dog notices

2 quotes had been obtained by the clerk for dog fouling signs & dog notices

It was **RESOLVED** to purchase 6 x A4 aluminium dog signs (wording as Please pick up after your dog)

Budget of £150.00

9.4 To consider requesting & cost of poll cards in the event that the Parish Council election is contested

It was **RESOLVED:** to request poll cards in the event that the Parish Council election is contested at a cost of £163.00

9.5 To consider renewal of HALC membership fee 2019/20 £ 333.19+vat

It was **RESOLVED:** to renew HALC membership for 2019/20

9.6 To consider cost for ground maintenance – Garway Common for 2019 by Monmouthshire Council.

It was **RESOLVED:** to continue with Monmouthshire Council for ground maintenance on Garway common for 2019/20

9.7 To consider grant application from Garway Community Hall regarding legal costs for vesting of assets, including the old village hall and Community Centre of the Garway Village Hall Charity into newly created Garway Community Association

The agenda item was deferred to the next Meeting due to the Parish Council being non-quorate

9.8 To consider a grant application from Garway Parish Church regarding a repair of the churchyard wall in respect of the grant application and therefore

The clerk advised that no second quote had been received in respect of the grant application and therefore the grant application could not be considered.

10. Neighbourhood Plan

The clerk reported that the responses from the reg 14 consultation

10.1 To consider a date for next NDP meeting

The clerk reported that the responses from the NDP reg 14 consultation would be sent to Kirkwall's and a meeting of the NDP working group would take place in April consider the responses and any amendments to the NDP plan is required .

It was **RESOLVED:** that the clerk seeks a date from Kirkwells to attend the working group meeting and advises Cllrs and those on the NDP working group of the date.

11. Planning

11.1 To note applications approved /refused by Herefordshire Council since last meeting

None

11.2 To consider further action in relation to planning permission granted for 8 dwellings at Ivy Cottage. Deferred to the next PC meeting

12. Correspondence

All correspondence has been emailed to Cllr prior to the meeting

13. Date of next Scheduled meeting TBC

13.1 To consider the date for The Annual Parish Meeting & Annual Parish Council Meeting
Next Parish Council Meeting Monday 8th April 2019 at 7pm Garway Community Hall
Annual Parish Meeting Monday 20th May at 7pm Garway Community Hall
followed on by the Annual Parish Council Meeting

14. Matters Relayed to the Clerk for Agenda of the next meeting (no discussion)

None

A resolution will be passed to exclude the public and press due to legal advice to be considered

A resolution was passed to exclude the public and press due to legal advice to be considered

15.Garway Commons

15.1 To receive and consider confidential legal information from The Parish Council's solicitor in relation to Garway Commons.

Members considered the legal advice from their Solicitor.

It was **RESOLVED**: to instruct the Parish Council's solicitor on matters relating to Garway Common.

Richard Sparey

Chairman Garway Parish Council

Dated 8/04/2019