

GARWAY PARISH COUNCIL

Minutes of a Parish Council meeting held on 13th March 2018 at 7.00 pm in Garway School Hall

Councillors present:

Richard Sparey (In the Chair), Cara Campbell, Craig Hooper, Rose Sparey, Chris Strange.

In attendance:

Lynda Wilcox (Acting Clerk) ... HALC due to illness of Clerk.

Five local residents.

1. **Apologies for absence** were received from:
Councillor Tony Phillips – Chairman.
Parish Clerk ... Kath Greenow.
2. **Declarations of Interest and written requests for dispensation:** There were none.
3. **Minutes of previous meeting ...** 13th February 2018.
It was RESOLVED to adopt the above minutes as a true record.
4. **Open Session**
 - 4.1 Report from Ward Councillor:
The Ward Councillor was unable to be present but his report would be circulated.
 - 4.2 Residents views on parish matters:
 - 4.2.1 Concerns were raised about planning application 173224 ... Land to the North of Ivy Cottage.
 - 4.2.2 General concerns were expressed at the level of proposed development within the parish.
5. **Village Hall**
 - 5.1 Members considered a note from the Secretary of Village Hall Trustees concerning the Parish Council queries in relation to its role as Custodian Trustee of the old village hall and pertinent to the process for the new Community Centre.
 - 5.2 It was RESOLVED that the Village Hall Trustees would be made aware that the Parish Council would only be able to sign formal documents as Custodian Trustee, if they were assured that proper process had been followed.

6. Finance:

Members noted the February Financial Report and RESOLVED to make the following payments:

- 6.1 HALC Annual Subscription 2018/19 £317.58 + VAT.
- 6.2 A4 Office Products ... paper and ink cartridges £41.83 + VAT.
- 6.3 Kirkwells Planning Consultants – NDP Call for sites £3,840.00 + VAT.
- 6.4 Clerk's mileage for January/February/March £43.20.
- 6.5 Clerk reimbursement of postage £7.80.

7. Data Protection ... General Data Protection Regulations (GDPR)

Following detailed discussion it was RESOLVED to set up a Working Group to consider the NALC Toolkit on new GDPR Regulations which would come into force on 25th May 2018. Councillors Craig Hooper and Rose Sparey volunteered to serve on the Group with the Clerk.

8. Lengthsman & P3 (Footpaths) Schemes

The Chairman reported that he had met with the Lengthsman a couple of weeks ago and would be liaising with the Clerk on the proposed work schedule.

9. Footpaths

Following discussion it was RESOLVED that work identified for the Lengthsman to undertake would use up the remaining 2017/18 budget for the Lengthsman/P3 Schemes.

10. Update on Traffic Regulation Order (TRO)

It was RESOLVED to support the proposed extension of the 30 mph speed limit on either ends of Garway and reduce the speed limit on the B4521 and the C1239 in Broad Oak to 30mph.

11. Highways

- 11.1 Serious potholes were noted in Glasshouse Road, on the western end of the village.

12. Neighbourhood Development Plan (NDP)

- 12.1 Members endorsed the notes of the Steering Group meeting held on 20th February. It was noted that ten sites had been identified in the call for sites and a desktop assessment would be available by the end of the week.
- 12.2 Completion of the grant funding report was noted together with the requirement to repay any underspend by the end of the financial year.
- 12.3 It was RESOLVED to apply for further grant funding to progress the NDP.

13. Planning

- 13.1 Application 173224 Land to the North of Ivy Cottage, Garway ... Proposed erection of eight residential dwellings (C3) along with associated garages, parking, roads, highway access and associated infrastructure.

13.1.1 Following due consideration and in the light of residents' comments under item 4.2.1 above, it was RESOLVED to reiterate the previous objection made in October 2017.

13.1.2 It was further RESOLVED to inform the planning officer that a call for sites had been undertaken and was currently being assessed.

13.2 Planning permissions granted by Herefordshire Council ... There were none.

14. Correspondence

Members noted the correspondence received since the last meeting.

15. Date of next scheduled meeting

The next meeting would be held at 7.00 pm on Tuesday 10th April in Garway School Hall.

16. Matters raised for the next agenda

16.1 Lengthsman's programme of work.

A resolution was passed to exclude the public and press from the following confidential legal item

17. Garway Commons

17.1 Members considered advice from their Solicitor and RESOLVED to follow that advice subject to identified aspects.

SIGNED Richard Sparey DATE 10/04/2018