

GARWAY PARISH COUNCIL

Minutes of the Ordinary Meeting of
Garway Parish Council
held in Garway School Hall
on Thursday 25th June 2015

No GPC/MW/007

Councillors Present

Councillor Mr. Anthony (Tony) Phillips Chairman
Councillor Mr. Richard M. Sparey Vice - Chairman
Councillor Ms. Cara Campbell
Councillor Mr. Craig Hooper
Councillor Mr. Chris Strange

Acting Clerk Mr. Malcolm Walker

Also Present

Lengthsman Mr. Terry Griffiths, Locality Steward for Balfour Beatty Living Places (BBLP) Mr. David Atkinson and five further members of the public

**The Ordinary Meeting of the Parish Council was formally opened by
the Chairman at 7.30pm**

1.0 Apologies for Absence

Apologies received and accepted from Ward Councillor Mr. David Harlow
Councillor Mrs. Rosemarie Sparey was not present
P3 Officer Mr. Mike Brewer was not present
No representative from the Local Police Team

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors

No Declaration of Interest were made

2.2 To consider any written applications for dispensation

No Written Applications were received

Declaration of Acceptance of Office of Councillor Forms had been signed by all Parish Councillors

Notice of Registrable Interest Forms had been completed by all Parish Councillors, copied and submitted to the Monitoring Officer at Herefordshire
Except Councillor Ms. Cara Campbell had sent her form directly to the Monitoring Officer

3.0 Minutes

To receive, approve and sign the Minutes as a true record of the Annual Parish Council Meeting No GPC/MW/006 held on 28th May 2015 and Confidential Minute No GPC/MW/006c of the same date were unanimously confirmed as a true record and signed by the Chairman.

4.0 Financial Report

4.1 Bank Balance as per statement (Statement Number 63 received via previous Clerk)
@ 29th May 2015 Treasurers Account £12,673.07

4.2 Receipts
HMR&C VAT Reimbursement 01/11/2014-31/03/2015 Number 51462 £531.04

4.3 Invoices for Payment
Terry Griffiths (Contracts) Lengthsman Invoice TGC1273 + Worksheet £259.99
16/06/2015 Cheque No 000450



Terry Griffiths (Contracts) Lengthsman Invoice TGC1278 + Worksheet £330.00
 23/06/2015 Cheque No 000451
 HALC Clerk Cover 25/06/2015 Invoice No 6074 £130.54
 25/06/2015 Cheque No 000452

Financial Payments Unanimously Approved

5.0 Public Question Time

Matters raised:-
 Overhanging branch - Locality Steward to action
 Broad Oak ditch- Locality Steward to action
 Verge ditch – Meeting with Lengthsman Mr. Terry Griffiths, Locality Steward and landowner

6.0 To Receive Reports from

6.1 Local Police

No representative from the Local Police Team present but information details see Information Sheet

6.2 Ward Councillor’s Report

Ward Councillor Mr. David Harlow not present but report sent by email

“Garway Parish Council Ward member report, 25th June 2015

Apologies first of all for my absence from the meeting

Core strategy & Neighbourhood development plan

We are awaiting the planning inspector’s report which will be available by mid-July. Should the report be favourable, the Core Strategy then requires approval at cabinet for recommendation to Full Council.

t the time of writing we anticipate a full Council meeting to debate this before the end of July. This may change!

As soon as the Core Strategy is passed at full council it becomes the planning document for all applications to be judged against in tandem with the National Planning Policy Framework (NPPF). It also paves the way for adopting the Neighbourhood plans when they are accepted by local communities at local referendum.

Having a neighbourhood development plan is the best way for parishes to influence where new homes are to be built. Now that there is some certainty it might well be worth the parish council re-considering its position on not having a NDP – the alternatives include HCC making the decisions on where new housing development in Garway should go.

I met with Sam Banks (HCC neighbourhood development team leader) on 22.06 and the file she has on Garway is shown below. Her estimation is that Garway parish will need to build approx. 25 homes over the next 15 years to satisfy the targets.

If you need help or examples of other NDPs then please just ask. I’m here to help

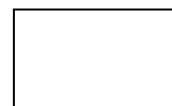
| | | |
|--------|--------------------------|--|
| Garway | NA designated (Nov 2012) | Very little progress made since Dec 2013 |
|--------|--------------------------|--|

Fastershire (taken from their web site)

The rollout in this area has been extremely challenging and we’re still working across Area 1. We now expect the fibre roll out of fibre broadband in Area 1 to be completed by the end of September 2015. Work is taking significantly longer than expected as we’ve faced a variety of challenges rolling out fibre to many of the rural communities in this area.

Skenfrith exchange Updated: 4 weeks ago >

Delivery in Skenfrith has been hampered by the volume of tree cutting that we need to do so that we can hang our overhead cable. We've now scheduled the tree cutting with our contractors. After resolving many areas of blocked and damaged ducts we soon continue to lay optical fibres cables in the area.



Herefordshire Council Budget Outturn 2014/15

The 2014/15 revenue budget, which included savings of £15millions, underspent by £639k in the year.

Herefordshire Council 2016 – 2020 Budget Planning

Council approved the current Medium Term Financial Strategy (MTFS) in February 2015. This will be updated over the coming months, based on revised grant assumptions and savings plans, and extended to cover the period 2016/17 to 2019/20.

The overall savings requirement in the period 2015/16 to 2019/20 is £42millions. This assumes the removal of central government formula grant funding from 2019/20 with the council becoming self sufficient from business rates; council tax and specific grant allocations from that date.

Community first responder scheme

I attended a presentation recently given by the West Midlands ambulance service and they are keen to push the community first responder scheme, particularly in rural areas such as ours.

Community First Responder Schemes are teams of volunteers who are trained by the Ambulance Service to a nationally recognised level and provide life saving treatment to people in their local communities. Community First Responders are always backed up with the nearest available emergency ambulance.

Thorough training is given and having someone trained in first aid on the scene of an accident within a couple of minutes might make a crucial difference. I am going to try and organise some training locally and will be pushing this scheme with each of the parish councils on my ward.

Parish Councillor Training

There is a parish councillor training session on 9th July that will be of particular interest to new councillors. David Harlow 23.06.15”

(Acting Clerk to upload to Website)

6.3 Locality Steward Mr. Dave Atkinson

Locality Steward Mr. Dave Atkinson reported on a few highway problems including:-

Verge grass cutting contractor’s work very disappointing

Lengthsman Mr. Terry Griffiths doing a good job and can now officially fill “Pot Holes” if the Parish Council authorise him to do so

6.4 Lengthsman Terry Griffiths (Contracts)

Lengthsman Mr. Terry Griffiths gave an update of works to date:-

Description of work carried out

Routine Maintenance Work on schedule

Clear grids and clean out road gullies

Jet connecting pipes

Clear road culvert headwalls

Jet culverts clear

Check inspection pits

Clear ditch headwalls

Clear grips and reform leads

Clear minor obstructions from ditches and reform leads

Clean off road signs

Clear minor storm debris off roads

Strim and cut back overgrowth round grit bins and road signs **

Strim verges on bends, junctions splays and areas regularly used by pedestrians and there is no footway provided **

NB. Item marked ** received higher level of attention than normal

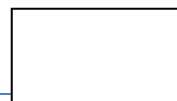
Roads covered on this visit:-

C1239 From C1238 junction to parish boundary (Kentchurch

C1245 From C1239 to county boundary (Monmouthshire)

U71411 From B4521 to C1245 junction

C1238 From C1239 to Oldfield Farm



The Contract between Herefordshire Council and Garway Parish Council was unanimously agreed and signed by Councillor Mr. Tony Phillips Chairman and the Acting Parish Council Clerk for submission to Herefordshire Council

6.5 Footpaths Officer

Footpaths Officer Mr. Mike Brewer not present and no report available

Information Sheet

Planning Results

Number P143012/F
Type Planning Permission
Location Hazelfield Farm, Broad Oak, Hereford HR2 8QZ
Proposal Proposed erection of dwelling for farm manager
Status Still Valid

Number 150502
Type Outline
Location Land between Newholme & Newlands Cottage, Garway, Hereford HR2 8RE
Proposal Site for 2 dwellings with garages
Status No Record

Number 150837
Type Planning Permission
Location Little Garway Farm, Garway Hill, Hereford HR2 8HB
Proposal Proposed low energy barn conversion to 3 unit HMO with shared kitchen/dining room
Approved with Conditions 4th June 2015

External Audit Acknowledgement from Grant Thornton
Reference HRF048 (Information received)

Parish Paths Partnership (P3) Scheme – Annual Return
All information sent to Balfour Beatty

Correspondence

27th April 2015 Herefordshire Association of Local Councils (HALC)
Wise Owl Training May – July 2015

12th June 2015 Locality Steward Good Morning All

As I put this report together, I look out of my office across a roof top land scape of Ross. I see the cloud is starting to cover the sky .Is this, as the weather forecaster predicts a coming together of the impending thunder storms they expertly foretell will hit us , and all other parts of the country, today and over the weekend ?

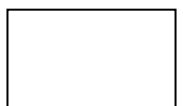
I hope they are wrong, but they have been talking about this over the last week. What a cliché to talk about the weather, but in this industry along with farming and other rural business weather has a serious impact in many ways.

Any way enough of the weather.

Grass cutting has been going on at a rapid pace over the last week, I notice the contractor to the West of the A466 has almost finished his first cut, I am unable at this moment to say when the other contractor will be in parishes to the East of the A466, but I will endeavour to find out. That said if you or a constituent is concerned about the safe visibility of a particular junction then please let me know, and I will get it addressed.

Surface dressing has been going at a pace this week, with the contractors making the most of the dry conditions and long days.

Slightly out of our patch, but you may have heard on the news on Thursday morning, a massive hole appeared in Brampton road Ross, this is as a result of a collapsed sewer main, which washed a void below the surface to facilitate a collapse.



I am told by Welsh Water this may take some considerable time to repair, and that a full road closure will remain in place for the complete duration
Please find a summary of works carried out in my Locality over the last week.
Summary of all work items completed since 04/06/2015 for ward –Birch (Pontrilas)

| | | |
|--|-----|---------------|
| Clear Ditch | 9 | Linear Metres |
| Pedestrian Gate Metal 1m wide (Supply P3 Parish) | 1 | Number |
| 10mm Wearing Course (Upto 20sqm) | 150 | Square Metre |

Summary of all work items completed since 04/06/2015 for ward -Llangarron

| | | |
|------------------------------------|-----|--------------|
| Signpost wooden (Install) | 1 | Number |
| Signpost wooden (Supply P3 Parish) | 2 | Number |
| 10mm Wearing Course (Upto 20sqm) | 0.5 | Square Metre |

Summary of all work items completed since 04/06/2015 for ward –Wormside (Valletts)

| | | |
|---|------|---------------|
| Cleanse Culvert | 1 | Number |
| 10mm Wearing Course (Upto 20sqm) | 37.9 | Square Metre |
| Gully - Clean & Prove Connection | 4 | Number |
| Verge - Infill Edge W/Planings and Pullback to CWAY | 22 | Linear Metres |

Hope This helps

Ross Front Counter

Please be aware that Ross-on-Wye Police Station no longer has a Front Counter service

The nearest public front counter is Hereford Bath Street

Please dial 101 to report a non emergency incident

Always dial 999 for emergencies

Ross on Wye Safer Neighbourhood Team

Email: rossonwye.snt@westmercia.pnn.police.uk

Sgt 1169 Dan Pilkington PC 3202 Richard Barradale-Smith PCSO 7131 Lisa Austin

PCSO 6212 Kirsten Bowkett (currently on Maternity Leave)

Tel: 0300 333 3000 ext: 4410 / 4411 / 4403

7.0 Parish Council's Financial Regulations

To consider for adoption revised Financial Regulations

The Parish Council unanimously approved the Financial Regulations and they were signed by Councillor Mr. Anthony (Tony) Phillips Chairman, Councillor Mr. Chris Strange and Acting Parish Council Clerk

8.0 Parish Council Publication Scheme

To consider draft scheme for adoption

The Parish Council unanimously approved the Parish Council Publication Scheme and they were signed by Councillor Mr. Anthony (Tony) Phillips Chairman, Councillor Mr. Chris Strange and Acting Parish Council Clerk

One comment noted, a link be put to connect the “old” Garway Website to the “new” Garway Website

9.0 Asset Register

To consider process to create an up to date asset register, assets include

Bus Shelter

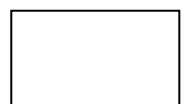
Seats x 4

Notice Boards x 4

Play Equipment

Kiosks/Information Centres x 2

Agenda Item for the next full Parish Council meeting



10.0 Garway Village School

10.1 To consider for approval purchase of equipment for the school
Donation towards an Early Years Outdoor Canopy needed

10.2 If approved type and value of equipment to be purchased
Agenda Item for the next full Parish Council meeting

11.0 Proposed New Village Hall

To receive update and to consider any action deemed necessary from the report
No update at present but grant application news from the Lottery hopefully about
August/September 2015
Councillor Mr. Chris Strange Parish Council Representative on the Village Hall Committee

12.0 Parish Clerk Vacancy

To consider options with regards to the current vacancy
Possible candidate to attend the next full Parish Council meeting

13.0 Garway Common Ownership Issues

To receive reports from the Commons Task Group and agree any action required
Councillor Mr. Craig Hooper gave an update of progress to date
Extension granted from the Land Registry in May
100 hours + of work from Parish Councillors
Legal advice obtained
Assessing ownership
Case summary due in about a month
Established a good base line with very strong evidence

14.0 Matters Relayed to the Clerk for Agenda of the next meeting

Asset Register
Garway Village School
Parish Clerk Vacancy

15.0 Confirmation of Time, Date & Venue of next meeting

The next meeting will be the Ordinary Parish Meeting to be held on Thursday 23rd July 2015,
meeting to commence at 7.30pm in Garway School Hall, Garway

Meeting declared closed 8.20pm

Signed.....
Councillor Mr. Anthony (Tony) Phillips Chairman

Date 23rd July 2015