

GARWAY PARISH COUNCIL

Minutes of the Ordinary Meeting of
Garway Parish Council
held in Garway School Hall
on Thursday 19th November 2015

No GPC/MW/010

Councillors Present

Councillor Mr. Richard M. Sparey Vice – Chairman
Councillor Mrs. Cara Campbell
Councillor Mr. Craig Hooper
Councillor Mrs. Rosemarie Sparey (arrived 8.20pm)
Councillor Mr. Chris Strange

Acting Clerk Mr. Malcolm Walker

Also Present

Ward Councillor Mr. David Harlow and five further members of the public

**The Ordinary Meeting of the Parish Council was formally opened by
the Vice - Chairman at 7.20pm**

1.0 Apologies for Absence

Apologies received and accepted from Councillor Mr. Anthony (Tony) Phillips Chairman and Lengthsman Mr. Terry Griffiths
Locality Steward for Balfour Beatty Living Places (BBLP) Mr. David Atkinson not present
No representative from the Local Police Team

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors

No Declarations of Interest were made

2.2 To consider any written applications for dispensation

No Written Applications were received

3.0 Minutes

To receive, approve and sign the Minutes as a true record of the Ordinary Parish Council Meeting No GPC/MW/009 held on 24th September 2015 and Confidential Minute No GPC/MW/009 of the same date which were unanimously confirmed as a true record and signed by the Vice – Chairman.

4.0 Financial Report

4.1 Bank Balance as per statement (Statement Number 70 received at HALC Office)

@ 30th October 2015 Treasurers Account £10,828.38

4.2 Receipts

Western Power Distribution Wayleave reference XE4289 £226.00
HMR&C VAT Claim 01/04/2015 – 30/09/2015 reference 51462 £1,995.25
Herefordshire Council Lengthsman reimbursement for 2nd Quarter July August September
Reference GPC/15/10/01 not yet received £550.00

4.3 Invoices for Payment

Terry Griffiths (Contracts) Lengthsman Invoice TGC1413 + Worksheet £330.00
19/11/2015 Cheque No 000462
HALC Clerk Cover 19/11/2015 + Accounts & Draft Budget Invoice No 6220 £285.00
19/11/2015 Cheque No 000464
H Vaughan Vaughan & Co Land Registry Fees £217.00
19/11/2015 Cheque No 000465

Financial Payments Unanimously Approved



Invoice No 1202 received from A & A Pest Control (addressed to The Clerk, Garway Village Hall)
October, December, February, May and August 2014/2015
Acting Clerk to check minutes for previous authorisation for service and send letter apologising for delay and terminating any further works.

September 2015 and October 2015 Real Time Information (RTI) Employer Payment Summary (EPS) submitted to HMR&C

The Parish Council resolved to change the order of business at this time to Item 15.0

15.0 Garway Common Ownership Issues

To receive reports from the Commons Task Group and agree any action required
Councillor Mr. Craig Hooper gave an update on the position so far
Case referred to the Land Registry

The Parish Council resumed the correct order of business at this time to Item 5.0

5.0 Public Question Time

Matters raised:-

Yew Tree had come down at the junction of Garway and Bagwyllydiart

Locality Steward to be contacted

Lengthsman Mr. Terry Griffiths to look at remedial works on Information Kiosks at “The Sun” and Garway Common

Corin Westacott / Ann Ashley / Pam McCray had already been contacted reference Kiosks

Website item “Ideas for Use”

Agenda Item for the next full Parish Council meeting

6.0 To Receive Reports from

6.1 Local Police

No representative from the Local Police Team present, see Information Sheet Item 13.0

6.2 Ward Councillor’s Report

Ward Councillor Mr. David Harlow gave a verbal report including:-November 2015

“Core strategy

You will have heard that the core strategy was adopted on 16.10.15, it is now more important than ever for parishes to write their own neighbourhood plans. Rural parishes such as Garway will be expected to increase their housing stock by 14% over the next 15 years, parishes who choose not to write a plan will in effect hand back influence over planning matters to Herefordshire Council.

Some parishes may wish to develop a joint plan with a neighbouring parish (Garway could link up for this purpose with Orcop or other neighbours with a view to increasing the housing stock in Garway thus helping the school).

Not having a plan means losing influence over where the housing growth in your area will take place.

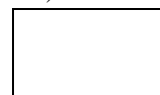
Writing a plan takes time and effort but there are now many parishes such as neighbouring Welsh Newton/Llanrothal who have completed their plans and are now going to referendum. I can circulate a copies if Garway PC nominate someone to lead this task. There are also grants available from the council to employ consultants.

Good neighbour scheme

Jane Rigler from Orcop will be starting a ‘good neighbour scheme’ (GNS) within the next few weeks. This will cover Orcop, St Weonards and Llanwarne parishes in the first instance but she would like to extend the offer to Garway. Public sector money is tight which means that any discretionary spending will come under pressure; schemes such as the GNS will ensure that the fabric of society and the help that we all occasionally need is there when we need it.

The scheme has been introduced for the benefit of local residents of any age and circumstance who need a little help or support. The idea is to offer phone support as a starting point and then to have volunteers visit the resident if necessary.

Volunteers are still needed for training in December (likely to take place at Orcop village hall).



We will be advertising in the usual places for volunteers, the contact information is janehrigler@gmail.com

County news...

High Town fire damaged building

Herefordshire Council met with representatives of the owners of the fire damaged buildings in High Town, Hereford on Thursday 1 October and is encouraged by their willingness to facilitate a sale to enable the site to be redeveloped.

The council can confirm that Hereford based architect Hook Mason Ltd has now been instructed to seek pre-application advice from the council's planning service to obtain a more marketable development with the aim of selling the property and bringing the buildings back into use as soon as possible.

Hereford Library

Herefordshire Council is reviewing its position following the unexpected discovery of asbestos at Hereford Library.

As traces of asbestos have been found at the venue, it is in the best safety interest to remove it completely and that work will start later this year. As yet there is no firm date as to when those works will be completed.

There has been a considerable increase in the use of Belmont Library to compensate for the closure of Hereford Library, and a drop-off point is available at the Shire Hall. In addition we plan to open a temporary provision at Hereford Town Hall as soon as we can. Options for temporary relocating the Museum and Arts Gallery are being explored.

Parish Newsletters Check your home is fire safe!

Hereford & Worcester Fire and Rescue Service provide advice to everyone and for the more vulnerable such as the elderly, people living alone and those with reduced mobility the Service offers a free of charge fire safety check in the home.

As its name suggests, a Home Fire Safety Check involves representatives from Hereford & Worcester Fire and Rescue Service calling by at your home to offer safety advice specific to your household and personal circumstances.

During the visit, they will check your smoke alarms and install new ones if needed. They will ensure that you are doing all that you can to avoid the risk of a fire in your home and will also help you work out an escape plan in the event of fire.

We would urge anyone who might be vulnerable themselves or knows an elderly family member, friend or neighbour who lives on their own or has reduced mobility who might benefit from a visit, to get in touch using the number below and request one on their behalf.

To see if you qualify for a **FREE Home Fire Safety Check** contact the Community Risk team on **0800 032 1155** quoting **reference PN14**.

Note that those doing the Homes Fire Safety Checks will always make an appointment in advance of their visit, and will always carry identification which they will be very happy to show you."

Neighbourhood Development Plan and an invite to Sam Banks from Herefordshire Council
Agenda Item for the next full Parish Council meeting

6.3 Locality Steward Mr. Dave Atkinson

Locality Steward Mr. Dave Atkinson not present, see Information Sheet Item 13.0

6.4 Lengthsman Terry Griffiths (Contracts)

Lengthsman Mr. Terry Griffiths not present reports already circulated

6.5 Footpaths Officer

Councillor Mr. Richard M. Sparey, Vice – Chairman is Temporary P3 Footpaths Officer, any issues or problems please contact him direct.

7.0 Garway Village School

To approved type and value of equipment to be purchased

The Parish Council unanimously agreed £200.00 as a donation for Garway School in lieu of meetings being held in the School Hall Type of equipment to be agreed

Agenda Item for the next full Parish Council meeting



8.0 Lower Commons AGM

Mr. Les Watson gave an update with reference Lower Commoners AGM which was not very well attended, a proposed change to the Constitution would allow for one meeting per year.

An event had taken place on the common and about £1,500.00 had been raised for the Air Ambulance Charity.

9.0 New Village Hall / Community Centre

*Councillor Mr. Chris Strange Parish Council Representative on the Village Hall Committee
Chairman of Village Hall Committee Mrs. Janet Pullen*

Congratulations were given for the successful funding bid and Outline Planning Permission had been granted 21st September 2015

Owners of the Village Hall and Trustees to be confirmed also future governance

Constitution of the Village Hall needed to be obtained with missing Parish Council minutes

Parish Councillor Mr. Craig Hooper to check with Herefordshire Council

Mrs. Audrey Tapper to visit Hereford Records Office for information

Tendering applications were underway for the New Village Hall construction Contract

Agenda Item for the next full Parish Council meeting

10.0 Play Area Maintenance

ROSPA Report for Garway Playground had been undertaken in June 2013.

Several repairs had been highlighted and should be undertaken within the allotted time scale so as to remain within the current risk assessment.

Lengthsman Mr. Terry Griffiths had been instructed to action repairs

Councillor Mr. Chris Strange agreed to instruct Mr. Mark Jones reference "Bark" for play area costing approximately £400.00

11.0 Planning Applications for Consideration

11.1	Number	152893
	Location	Church Farm, Garway, Herefordshire HR2 8RL
	Description	Proposed change of use from redundant agricultural building to artists studio (Retrospective)
	Type	Planning Permission

"Garway Parish Council considered the retrospective application No 152893 Church Farm, Herefordshire HR2 8RL

Resolved:- While the Parish Council, as a principal do not support retrospective applications, consider that there is nothing in this application that would cause the Council to raise any objections."

11.2	Number	152895
	Location	Wain Barn, Church Farm, Garway, Herefordshire HR2 8RL
	Description	Repairs and improvements to the roof on the Wain Barn including new insulation and rainwater goods (Retrospective)
	Type	Planning Permission

"Garway Parish Council considered the retrospective application No 152895 Wain Barn, Church Farm, Herefordshire.

Resolved:- While the Parish Council, as a principal do not support retrospective applications, consider that there is nothing in this application that would cause the Council to raise any objections."

12.0 Budget and Precept for 2016 - 2017

The Acting Clerk had prepared a Draft Budget for 2016 – 2017 and it was unanimously agreed that a Finance Working Group would meet and discuss the budget and report back to the Parish Council at their next full Parish Council meeting in December 2015.

Working Group to consist of Councillor Mr. Anthony (Tony) Phillips Chairman,
Councillor Mr. Craig Hooper, Councillor Mrs. Rosemarie Sparey and Acting Clerk Mr. Malcolm Walker.
Precept to be agreed at December Parish Council meeting.



13.0 Information Sheet

Planning Results

Number P143012/F
Type Planning Permission
Location Hazelfield Farm, Broad Oak, Hereford HR2 8QZ
Proposal Proposed erection of dwelling for farm manager

Status Still Valid

Number 151228
Type Outline
Location Land between Newholme & Newlands Cottage, Garway, Hereford HR2 8RE
Proposal Proposed erection of one dwelling/house and garage

Planning Application Withdrawn 6th October 2015

Correspondence

14th October 2015 Herefordshire Association of Local Councils (HALC)
Information Corner 14th October 2015

October 2015 Herefordshire Association of Local Councils (HALC)
Wise Owl Training Programme Spring 2016

October 2015 Terry Griffiths Contracts
Record of works carried out October 2015 Invoice No TGC1413

October 2015 Terry Griffiths Contracts
Record of works carried out October 2015 Invoice No TGC1414

13th November 2015 Good Morning All Thankfully, the worst of Hurricane Abigail has passed us by some considerable distance and made its way across Scotland
So it looks like we have got away with the full fury of this this one
Thankfully we are keeping up with the day today request for service, as up until now; sorry to state the obvious, but it's been incredibly mild

As a result of this we have not had the eruption of potholes normally experienced for this time
That said, I have marked a few along with the usual blocked drains etc.

Ward: **Wormside**

A465 FROM PROW FOOTPATH KD3 TO GWENT BOU Gully - Clean & Prove Connection 1.00 Number
A465 Locks Garage Kerb and reconstruction

Ward: **Llangarron**

Ruxton Llangrove Road Fly Tipping Collection (As per description) 1.00 Number
The Claytons Defective footway remove old W/c and base and reconstruct 40 mtr sq

Ward: **Birch**

C1226 FROM A49 TO HILLCREST Replace Traffic Sign (Plate Only) 1.00 Number
Mesne Lane Replace 600 mm 30 mph sign face x2
Hope this helps Until next week Dave A

14.0 Parish Clerk Vacancy

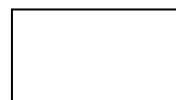
No applications as yet. HALC still sourcing suitable candidates

Advertisement to be placed in The Hereford Times in January 2016

The Parish Council requested that their appreciation be noted for all the work done by Acting Clerk during the last twelve months.

16.0 Matters Relayed to the Clerk for Agenda of the next meeting

Neighbourhood Development Plan and an invite to Sam Banks from Herefordshire Council
Garway Village School Equipment Required
New Village Hall / Community Centre
Parish Clerk Vacancy Update
P3 Footpaths Officer Vacancy
Website item "Ideas for Use"
Defibrillator



17.0 Confirmation of Time, Date & Venue of next meeting

The next Parish Council meeting will be an Ordinary Meeting to be held on Thursday
17th December 2015, meeting to commence at **7.00pm** in Garway School Hall, Garway
Meeting declared closed 9.05pm

Signed.....

A black rectangular box redacting the signature of the Chairman.

Councillor Mr. Anthony (Tony) Phillips Chairman

Date 17th December 2015