

Garway Parish Council

Minutes of The Parish Council meeting of Garway Parish Council held in Garway School Hall on Monday 24th April 2017 at 7pm

Present: Chairman Cllr Tony Phillips, Vice – Chairman Cllr Richard Sparey, Cllr Chris Strange & Cllr Cara Campbell

Also in attendance: Parish Clerk Kath Greenow & 1 member of the public

1. Apologies for Absence

1.1 Apologies accepted from: Cllr Rose Sparey, Cllr Craig Hooper

2. Declarations of Interest & Dispensations

2.1 To receive any declarations of interest or consider any written applications for dispensation

None

3. Minutes

3.1 To approve and sign the Minutes of the Parish Council Meeting held on 13/03/2017

It was **RESOLVED:** to approve and sign the Minutes of the Parish Council Meeting held on 13/03/2017

4. Reports

4.1 Clerk report

nothing to report

4.2 Ward Councillor Mr David Harlow

The ward Councillors report had been circulated to Cllrs and it was noted

4.3 P3 Footpaths Officer report (RS)

Footpath at Broad Oak area has had a crop growing on it, The footpath officer has spoken to the landowner concerned and requested that the crop on the footpath is removed to ensure there is no obstruction of the footpath .

5. Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues with or ask the Parish Council questions

Member of the public reported that emergency works were being carried near Garway Common to attend to a mains water leak, which was noted by the PC.

6. Play area

6.1 To receive and consider the inspection report from RoSPA on the play area

A Safety inspection had been carried out by Play Safe Ltd. The report stated that the present risk on the play area as being low however there were some remedial works required consisting of removal of weeds, some timber needed replacing and that the strap on the toddler swing was damaged and needed attending to.

It was delegated to the Clerk to undertake to get the work required attended to and a budget of £200.00 was set to undertake the work required

7. Lengthsman & P3

7.1 To consider signing of Lengthsman & P3 scheme contract for 2017/18 between Herefordshire Council and The Parish Council

It was **RESOLVED:** that the Chairman & the Clerk sign the Lengthsman & P3 scheme contract for 2017/18 between Herefordshire Council and The Parish Council

7.2 To consider work to be carried out by Lengthsman

It was **RESOLVED:** that Clerk & CS meet with the lengthsman regarding maintenance plan and report back at next meeting

8. Footpaths

8.1 To consider work required on the footpaths

None at present

8.2 To consider letter from Balfour Beatty re: Public Path Diversion order Highways Act 1980 section 119 Public footpath GW23(PART) Garway.

It was **RESOLVED** that the PC supported the Public Path Diversion order Highways Act 1980 section 119 Public footpath GW23(PART) Garway.

9. Road issues for reporting to Balfour Beatty /Herefordshire Council

Pot holes in the parish needing to be attended to by Balfour Beatty that have been reported previously, but it seems are taking a long time for them to be attended to .The Quab & White rocks areas

10.Planning

10.1 To note planning applications granted refused since last meeting consider commenting on planning application:
None

10.2 To consider appointment of a PC representative to attend the Planning Committee meeting concerning planning application:160852 Caldicott Farm Broad Oak Hereford – Retrospective engineering works to provide extension to slurry lagoon.

It was **RESOLVED**: to appoint Cllr Craig Hooper as the PC rep to attend the Planning Committee meeting concerning planning application:160852 Caldicott Farm Broad Oak Hereford – Retrospective engineering works to provide extension to slurry lagoon.

10.3 To consider PC representatives mandate and clarify PC's representation to the Planning Committee.

It was **RESOLVED**: The PC reps mandate consisted of the concern relating to the increase in traffic on and off the site as well as along the narrow country roads and that the PC comments on the application that had been submitted to the planning department needed to be reiterated again to the planning committee

10.4 To consider planning application for comment:

Application:170974 Cae Duff Garway Hereford

Description: Proposal to raise height of part of roof to give more headroom to first floor. Replace lounge windows to east elevation with bi-fold doors

It was **RESOLVED**: not to comment on the application that there would be no Comment on this application

11.Neighbourhood Plan

11.1 To receive a report on NDP and next steps (CH)

Report from CH via the Clerk. The plan to issue draft document for comment in May, formal issue to Parish in June

11.2 To consider applying for further funding from Locality for a technical support Grant

It was **RESOLVED**: that the Clerk applies for further funding for the NDP

12.Finance

12.1 To note bank balance main account

No back statement available.

12.2 To approve payments to:

It was **RESOLVED**: to pay

Clerk expenses/ reimbursements £38.64

HALC invoice 7408 - Training - Grassroots £36.00

RoSPA invoice 27623 £92.40

12.3 To consider payment of HALC Annual Affiliation fee for 2017/18 £381.51

It was **RESOLVED**: to pay HALC Annual Affiliation fee for 2017/18 £381.51

12.4 To consider appointment of internal auditor

It was **RESOLVED**: to appoint HALC as the internal auditor

13.Correspondence

13.1 To consider commenting on Herefordshire Council – Code of Conduct consultation

It was **RESOLVED**: not to comment

13.2 To note HALC information Corner

Noted

14.Date of next Scheduled meeting

Annual Parish Meeting – followed by The Annual Parish Council Meeting

Monday 15th May 2017 at Garway School 7pm

15.Matters Relayed to the Clerk for Agenda (no discussion)

None

Subject to Council Resolution these items will be held in closed session

A resolution was passed to exclude the public and press due to confidential matters to be discussed

16.Commons

16.1 To receive an update on the commons dispute and to consider appropriate action

Members discussed legal advice on the commons

16.2 To consider payment of £11,650.00+VAT to H Vaughan Vaughan & Co solicitors

Deferred

17.Employment

17.1 Clerks Annual review

Clerks Annual review was carried out.

Tony Phillips
Chairman
Garway Parish Council

Date 23/05/2017